Rajasthan’s advanced Single Window Clearance System (SWCS) allows online application, submission, payments, tracking of status, approvals and issuance of the certificate(s).

Common Information once provided in SWCS is populated in the respective form for which approval is applied. Only rest/additional fields are filled by the applicant, specific to the approval.

**Website** : www.swcs.rajasthan.gov.in/


**Screenshots of the entire process application approval process are provided below:**
Enter user credentials to log into Single Window Clearance System (SWCS)
Click here to select the service from the list

Applicant logged into the SWCS
Department/Services (Click department name to view its services)

- Co-operative
- Department of Consumer Affairs
- Energy
- Factories and Boilers Inspectorate
- Industries
- Labour
- Local Self Government (LSG)
- Medical & Health
- Public Health and Engineering Department (PHED)
- Public Works Department (PWD)
- Rajasthan State Industrial Development and Investment Corporation (RIICO)
- Rajasthan State Pollution Control Board (RSPCB)
- Revenue
- Tourism
- Urban Development and Housing (UDH)

Click Here
<table>
<thead>
<tr>
<th>Services</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-operative</td>
<td></td>
</tr>
<tr>
<td>Department of Consumer Affairs</td>
<td></td>
</tr>
<tr>
<td>Energy</td>
<td></td>
</tr>
<tr>
<td>Factories and Boilers Inspectorate</td>
<td></td>
</tr>
<tr>
<td>Factories Registration/ Renewal</td>
<td></td>
</tr>
<tr>
<td>Factory Building Plan Approval under Factories Act, 1948</td>
<td>APPLY</td>
</tr>
<tr>
<td>Registration of Factories under Factories Act, 1948</td>
<td>APPLY</td>
</tr>
<tr>
<td>Renewal of Factories License under Factories Act, 1948</td>
<td>APPLY</td>
</tr>
<tr>
<td>Boilers Registration/ Renewal</td>
<td></td>
</tr>
</tbody>
</table>
Applicant Login

User auto-logged in to department’s portal through seamless integration with SWCS

CHECKLIST AND DOCUMENT REQUIRED

NOTE: This application shall be accompanied by the following documents:

1. This form should be completed in block letters or typed.
2. Every page of the form should be signed by the Occupier.
3. If power proposed is not used at the time of filling up this form, but is introduced later the fact should be communicated to the concerned Department.
4. If any of the persons named against items 7(a) and 7(b) is minor, the fact should be clearly stated along with documents.
5. Any correction made in the Form should be duly signed by the Occupier or the Factory Manager.
6. List of documents to be enclosed
   a. Latest List of partners / Latest List of Directors.
   b. In case of change of Directors submit Form No. 22 of the Companies Act, 1956.
   c. Partnership deed / Memorandum of Articles of Association.
   d. Land ownership documents.
   e. RICO lease deed.
   f. Land use conversion document (in case land is not in RICO industrial area).
   g. Rent deed / lease deed.
   h. Load sanction copy & First electricity bill for registration.
   i. Latest electricity bill for renewal.
   j. Photo ID and address proof of the Occupier and the Factory Manager.
7. Every page of the Documents submitted along with the Form should be self-attested by the Occupier or the Factory Manager along with date.

As per Checklist keep scanned documents ready to upload and click on “GO TO Form”

User may click here to go back to SWCS user dashboard / home page
### Applicant Login

User may click here to go back to SWCS user dashboard / home page

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#### Application form with prefilled information (wherever data available)

**Application for Registration /Renewal/Amendment/Transfer of license and Notice of occupation as specified in section 6 and 7**

<table>
<thead>
<tr>
<th>1. Period Of License</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>From: 01/06/2016</td>
<td>To: 31-05-2021</td>
</tr>
<tr>
<td>No. of License Years</td>
<td>5</td>
</tr>
</tbody>
</table>

**2. General Information**

- **Full Name of the factory**: MAHESH

**3. Factory Address and Contact Information**

- **Plot No./Name**: 15
- **District**: JAR
- **Area**: 
- **City/Town**: 
- **Street/Locality**: 
- **Mobile**: 94418

**4. Nature of manufacturing process**

- **Electricity generating Station**
- **Electricity Transforming Station**
- **Both (Generating & Transforming station)**

**5. Workers Employed**

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Male</th>
<th>Female</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

User may click here to go back to SWCS user dashboard / home page
Applicant uploads required documents in the form and submits it for Department's approval.
Application tracking and monitoring
Dashboard by applicant

Action to be taken by applicant

Application tracking and monitoring
Dashboard by applicant
SWCS intimates applicant on pending action of making payment once permission is given by the department post initial scrutiny of application. Applicant then initiates payment of fees.
10. Disposal of wastes and effluents

<table>
<thead>
<tr>
<th>Reference Number</th>
<th>Date of Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-315</td>
<td>01/01/1900</td>
</tr>
</tbody>
</table>

13. Payment Mode

**Payment to be made by applicant**
Payment Process to make payment on “Emitra”
After Payment, Application status shown as “Pending at LDC”
Departmental User 1 login into RajFAB Application
Officer selects the application from his dashboard.

<table>
<thead>
<tr>
<th>Application ID</th>
<th>RJ Number</th>
<th>Factory Name</th>
<th>Date of Process</th>
<th>Application Type</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>123456</td>
<td></td>
<td></td>
<td>23-06-2016</td>
<td>Registration</td>
<td>Not Processed</td>
</tr>
<tr>
<td>123456</td>
<td></td>
<td></td>
<td>23-06-2016</td>
<td>Registration</td>
<td>Pending At LDC</td>
</tr>
<tr>
<td>123456</td>
<td></td>
<td></td>
<td>24-06-2016</td>
<td>Registration</td>
<td>Pending At LDC</td>
</tr>
<tr>
<td>123456</td>
<td></td>
<td></td>
<td>25-06-2016</td>
<td>Registration</td>
<td>Pending At LDC</td>
</tr>
<tr>
<td>123456</td>
<td></td>
<td></td>
<td>26-06-2016</td>
<td>Registration</td>
<td>Pending At LDC</td>
</tr>
<tr>
<td>123456</td>
<td></td>
<td></td>
<td>27-06-2016</td>
<td>Registration</td>
<td>Pending At LDC</td>
</tr>
</tbody>
</table>

Department Login

Raj-AB Application
Government of Rajasthan
Factories and Boilers Inspection Department
Officer reviews details filled by the Applicant
The officer scrutinizes the application and forwards to officer 2 for perusal.
Acknowledgment after application is forwarded to next level or Officer.
Log in window for Officer at RajFAB Application

Select User Type: Department User

User Name: srin11.jgr

Password: ********

Captcha (
Type below text): 52149

Sign In | Sign Up

Forgot your password?
Officer 2 selects application from his dashboard.
The case is forwarded to next level officer for perusal.
Acknowledgment after application is forwarded to next level officer.
Log in window for final authority (Chief Inspector) at RajFAB Application.
Chief Inspector selects application from his dashboard.
### Actions to be taken by Chief Inspector

<table>
<thead>
<tr>
<th>Sno</th>
<th>User</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Ajay Tiwari</td>
<td>6/28/2016 7:52:30 PM</td>
<td>Objections</td>
</tr>
</tbody>
</table>

- Partnership deed/Memorandum of Articles Association
- Load Sanction Copy / Electricity Bill
- Attach ID proof and Address Proof of Occupier
- Attach ID Proof and Address proof of Manager

#### Officer views documents attached by Applicant

- Department Comments
- Submit

#### Department Login
After accepting the application, the License is generated.
Certificate is uploaded on the system.
Once the application is approved, the certificate can be downloaded from Single Window Clearance System (SWCS).
Certificate generated can be downloaded from SWCS
Click here to track status without logging in at Single Window Clearance System (SWCS)
Enter Application Number