1. URL for Single Window: swcs.rajasthan.gov.in

2. For Login to the Single Window System, press ‘Sign In’ button on the Home Page (above) and provide Single Sign On credentials for logon to the system.

3. On successful Login, the Single Window System will show your Dashboard.
4. For new application submission, press “I want to submit a New Application” button and opt for “I will Select the service” and press ‘OK’ Button

5. For applying as ‘Private Agency’, Press “Apply” Button

6. For validating Applicant’s Identity, System will ask for Aadhar Number
On providing Aadhar Number, and pressing “Validate” Button, the system will either Authenticate you by Biometric or by OTP. Select OTP, and press ‘Send OTP’ Button. The system will send OTP number on Aadhar attached Mobile Number as well as on registered email address.
8. Fill the OTP received on SMS/E-mail and press “Validate OTP” Button. The system will Authenticate.

9. The Application Form will be opened for Online Filling up of required Information.
**Application Details**

- **Author ID**: [Insert ID]
- **Date**: [Insert Date]

**Purpose of Road Cutting**

- **Description of Work**
  - **Category**: [Insert Category]
  - **Location**: [Insert Location]
- **Duration of Work**
  - **Duration of Work**: [Insert Duration]

**Location Details**

- **Address**: [Insert Address]
- **Contact Person**: [Insert Contact Person]
- **Phone Number**: [Insert Phone Number]

**List of Documents**

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>[Insert Description]</td>
<td>[Insert Details]</td>
</tr>
</tbody>
</table>

**Maintenance Details**

- [Insert Maintenance Details]

**Other Remarks**

- [Insert Other Remarks]

**Signature**

- [Insert Signature]

**Declaration**

- [Insert Declaration]
10. On pressing “Save” Button, The System will confirm the Successful Submission of Application by SMS/E-Mail and also show facility to view submitted Application details/Status Details on Dashboard
11. The Applicant’s Dashboard has the facility of Viewing Online Submitted Application form, as well as Online Tracking of Status of Actions being performed by various levels in PWD.
### 1. Applicaiton Details

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Date of Submission</th>
<th>Status</th>
<th>Remarks</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>25/03/2017</td>
<td>APPLICATION SUBMITTED</td>
<td>ROAD CUTTING APPLICATION SUBMITTED</td>
</tr>
</tbody>
</table>

### 2. Personal Details of the Applicant

- **First Name**: Fatma Farah
- **Father's Name**: Habib Farah
- **Contact Number**: 1234567890
- **Email**: farahfatma@gmail.com
- **Address**: 123 Main Street, New York

### 3. Details of Road Cutting

- **Type of Road Cutting**: INFRA-ROADS
- **Name of Road**: CHAKU ROAD
- **Total Length**: 3000 meters
- **Number of Lanes**: 2
- **Date of Submission**: 25/03/2017

### 4. Attachments

- A1: Environment Clearance
- A2: Power of Attorney for Authorized Signatory
- A3: Registration Certificate of Infrastructure Provider Category
- A4: Certificate of Incorporation/Renewal/Change of Name
- A5: Any Other Related Document

---

End of Document.
### Track the Status of Application

<table>
<thead>
<tr>
<th>No.</th>
<th>Department</th>
<th>Service</th>
<th>Date</th>
<th>Status</th>
<th>Remarks</th>
</tr>
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<tbody>
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<tr>
<td>2</td>
<td>PMG</td>
<td>Government PMB honoring</td>
<td>21/02/2021</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>PMG</td>
<td>Government PMB honoring</td>
<td>20/02/2021</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Dashboard

- **Task**: Submit a new application
- **Status**: Application in progress

**Audit Trail**

<table>
<thead>
<tr>
<th>No.</th>
<th>Department</th>
<th>Service</th>
<th>Status</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PhD</td>
<td>Government PMB honoring</td>
<td>20/02/2021</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>PMG</td>
<td>Government PMB honoring</td>
<td>21/02/2021</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>PMG</td>
<td>Government PMB honoring</td>
<td>20/02/2021</td>
<td></td>
</tr>
</tbody>
</table>
1. The Departmental user (District Nodal Officer) will first Login to the Single Sign On (SSO) System (https://sso.rajasthan.gov.in/signin) and provide Single Sign On credentials for logon to the system.

2. Then Click on the PWD Application ICON

3. Then Departmental User’s Dashboard Will Open where all received applications will be displayed.
4. On Pressing 'View Option', the received application will open for registering action details. The PWD District Nodal Office (SE office), after processing and collecting details from all stakeholders, will fill the necessary details. The facility for raising any Objection/Clarification from Applicant or Rejecting Application out rightly is also provided to District Nodal Office.
Departmental Action Details filling area
5. On pressing “Upload NOC/Estimate” Button, The System will confirm the Successful Upload of Details and send SMS/E-Mail to the Applicant about the progress and the status of Application is also changed on Dashboard. The Application then forwarded to examine and open PWD(HQ) to Enable/Open **Payment Option on Client’s Dashboard**
GOVERNMENT OF RAJASTHAN
PUBLIC WORKS DEPARTMENT: ONLINE ROAD CUT APPLICATION WORK FLOW
(Online Application Process work flow for PWD HEAD OFFICE-Enabling Payment Option for Approved Applications)

1. The PWD(HQ) officer will first Login to the Single Sign On (SSO) System (https://sso.rajasthan.gov.in/signin) and provide Single Sign On credentials for logon to the system

2. Then Click on the PWD Application ICON
3. Then PWD(HQ) User’s Dashboard Will Open where all received applications will be displayed.

4. On Pressing ‘View Option’, the received application will open for “Marking for Payment”. On pressing “Marked for Payment” button, the “Make Payment” option on Applicant’s dashboard is enabled and now Applicant’s may proceed for making online Payment using e-Mitra Payment Gateway.
Application for Road Cutting

**Applicant Details: आवेदक के विवरण**

- **Application Number:** 08/2017-18/102
- **Application Date/Time:** 05/07/2017 13:00 PM
- **Status:** Pending to HQ
- **NOC/Estimate Date Uploaded by:** JARPUR
- **PO Date:** 25/01/2017

**Sr. No. | Change Date | Status | Change by (SSCK) | Remark**
--- | --- | --- | --- | ---
1 | 25/01/2017 | NOC/ESTIMATE DETAIL UPLAODED | PO | NOC/ESTIMATE DETAIL UPLAODED BY JARPUR
2 | 29/05/2017 | APPLICATION SUBMITTED | SWASTI | ROAD CUTTING APPLICATION SUBMITTED

**B. Social Officer Details:** सामाजिक अधिकारी के विवरण

- **Name:** UTTAM
- **Address:** RAYO BARRACKS
- **Contact Number:** 9894273500

**C. Distric Officer Details:** जिला अधिकारी के विवरण

- **Name:** RAJPUT
- **Address:** RAYA NO 12 JARPUR

**D. Residence Details:** आवेदक के बस्थल का विवरण

- **Address:** RAYA NO 12 JARPUR

**E. Site Details where work to be undertaken:** इंजनियर के विवरण

- **Purpose of Road Cutting:** यातायात सेवाओं के लिए
- **Description of Works:** इंजनियर के विवरण
- **Total Length:** 20

**District Name:** JARPUR

**Sr. No. | District Name | Council | Road Name | Total Length (Kms) | Change From | Change To | Village Name**
--- | --- | --- | --- | --- | --- | --- | ---
1 | JARPUR | NH | NH 34-JARPUR CHARFI/ROAD 05/07/2017 | 20 | 0 | 28 | JARPUR CHARFI

**F. Attachments:** जोड़ी

- **A1:** Drawing
- **A2:** Power of Attorney for Authorized Signatory
- **A3:** Resolution Certificate of Infrastructure Provider Category
- **A4:** Certificate of Incorporation in Charges of Name
- **A5:** Any Other Related Documents

**G. Certification Details:** आवेदक के विवरण

- **Address:** JARPUR

**Signatures:**

- **Marked for Payment:** Yes
- **Close:** Yes
5. On pressing “Marked Payment” Button, The System will confirm the Successful Authoring for making Payment at the end of Applicant and intimate the status by SMS/E-Mail to the Applicant. The System also changes Application Status on Dashboard.
PUBLIC WORKS DEPARTMENT: ONLINE ROAD CUT APPLICATION WORK FLOW

URL for Single Window Login by Applicant: swcs.rajasthan.gov.in
The Applicant Will ‘Click’ Here to Open Application and Proceeding for making Payment.
Press Here to Proceed
<table>
<thead>
<tr>
<th>Payment Status Added</th>
<th>Payment Status Added</th>
<th>Payment Status Added</th>
<th>Payment Status Added</th>
<th>Payment Status Added</th>
</tr>
</thead>
<tbody>
<tr>
<td>Still NO PERMISSION CERTIFICATE AVAILABLE HERE</td>
<td>Still NO PERMISSION CERTIFICATE AVAILABLE HERE</td>
<td>Still NO PERMISSION CERTIFICATE AVAILABLE HERE</td>
<td>Still NO PERMISSION CERTIFICATE AVAILABLE HERE</td>
<td>Still NO PERMISSION CERTIFICATE AVAILABLE HERE</td>
</tr>
</tbody>
</table>
GOVERNMENT OF RAJASTHAN
PUBLIC WORKS DEPARTMENT : ONLINE ROAD CUT APPLICATION WORK FLOW
(Online Application Process workflow for PWD HEAD OFFICE - Generating Online Road Cut Approval Certificate with e-Sign )

Login By PWD(HQ) Approval Authority

Complete Online Status view facility available to Applicant
**Public Works Department**

**Government of Rajasthan**

### Application for Road Cutting

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Date</th>
<th>Status</th>
<th>Remarks</th>
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<tbody>
<tr>
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<td>PAYMENT SUCCESS AND FORWARD TO HQ</td>
<td>SMC/SSC</td>
</tr>
<tr>
<td>2</td>
<td>20/09/2017</td>
<td>HOLDED FOR PAYMENT</td>
<td>HOLED</td>
</tr>
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<td>3</td>
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<td>INVO/ESTIMATE DETAIL UPDATED</td>
<td>INVOICE</td>
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<tr>
<td>4</td>
<td>20/09/2017</td>
<td>APPLICATION SUBMITTED</td>
<td>SMC/SSC</td>
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</tbody>
</table>

**Option For Generating Approval Certificate**

---

**Option For Generating Approval Certificate**
<table>
<thead>
<tr>
<th>Name</th>
<th>Application ID</th>
<th>Location Code</th>
<th>Location Name</th>
<th>Application Type</th>
<th>Date of Receipt</th>
<th>Placement of Road Layout</th>
<th>Type</th>
<th>Status</th>
<th>Remarks</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
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<td>Updated</td>
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</table>

Status Updated
### Application for Road Cutting

<table>
<thead>
<tr>
<th>R No.</th>
<th>ChangeDate</th>
<th>Status</th>
<th>Remark</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>24/09/2017</td>
<td>APPROVED AND CERTIFICATE ISSUED</td>
<td>ADVISER</td>
</tr>
<tr>
<td>2</td>
<td>24/09/2017</td>
<td>CLAIM SUCCESS AND FUND TRANSFERED TO USG</td>
<td>SLACKTEST</td>
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<tr>
<td>3</td>
<td>24/09/2017</td>
<td>MARKED FOR PAYMENT</td>
<td>USG</td>
</tr>
<tr>
<td>4</td>
<td>24/09/2017</td>
<td>NO PAYMENT UPDATE UP TO DATE</td>
<td>JPUR</td>
</tr>
<tr>
<td>5</td>
<td>24/09/2017</td>
<td>APPLICATION SUBMITTED</td>
<td>ROAD CUTTING APPLICATION SUBMITTED</td>
</tr>
</tbody>
</table>

**A. Personal Details**

- **First Name:** UTAM
- **Last Name:** RINGA
- **Father’s or Husband’s Name:** NARAYAN
- **Date of Birth:** 11/06/1976
- **Designation:** MANAGER-JR.FIR BRANCH
- **Telephone Number With STD Code:** 9824543210
- **E-Mail Address:** rjags@gmail.com

**B. Social Details**

- **Father’s Name:** RINGA
- **Mother’s Name:** ANJALI
- **Spouse Name:** JAYA
- **Son’s Name:** BHUMI

**C. Road Details**

- **Road Name:** DH-34
- **Road ID:** 0123456789
- **Road Name:** JAHANPUR ROAD
- **Length:** 20

### Certificates

- **Payment Details**
  - **Amount Paid:** ₹ 75
  - **Bank Details:**
    - **Bank Name:** HDFC
    - **Account Name:** UTAM RINGA
    - **Account Number:** 1234567890

### Additional Notes

- **References for Road Cutting:**
  - JAHANPUR ROAD, JAHANPUR
  - JAHANPUR ROAD, JAHANPUR
  - JAHANPUR ROAD, JAHANPUR

[Download Certificate for e-Sign]
Now application has been approved/issued certificate. Applicant can download from there dashboard.
Application for Road Cutting (PCI) under the Rajasthan Roads Act, 1967

**Application Details**

- **Application Number:** PMR/2017/18/023
- **Application Date/Time:** 03/10/2017 4:10:51 PM
- **Current Status:** APPROVED

**Total Estimated Amount (Rs.)**

<table>
<thead>
<tr>
<th>Sl. No.</th>
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<th>Issue</th>
<th>Change by (Rs.)</th>
<th>Purpose</th>
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<tr>
<td>5</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Road Details**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>District Name</th>
<th>Category</th>
<th>Road ID</th>
<th>Road Name</th>
<th>Total Length (Kms.)</th>
<th>Change Front</th>
<th>Change %</th>
<th>Village Name</th>
</tr>
</thead>
<tbody>
<tr>
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<td>SHI</td>
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<td>SHI</td>
<td>20</td>
<td>SHI</td>
<td>20%</td>
<td>SHI</td>
</tr>
</tbody>
</table>

**Attachments**

- A1: Drawing/Map
- A2: Power of Attorney for Authorized Signature
- A3: Registration Certificate of Infrastructure Provider
- A4: Certificate of Incorporation
- A5: Any Other Related Documents

**Nature Details**

- **Road Name:** SHI
- **Consumer No.:** SHI
- **License No.:** SHI

**Payment Details**

- **Payment Date/Time:** 03/10/2017 1:54:11 PM
- **Amount Paid:** Rs. 75

**Bank Details**

- **Bank Name:** Rajasthan Bank
- **Account Number:** 17092803040
- **Certification:** 

**Download e-Signed Certificate**