#### **ONLINE APPLICATION SUBMISSION PROCEDURE**

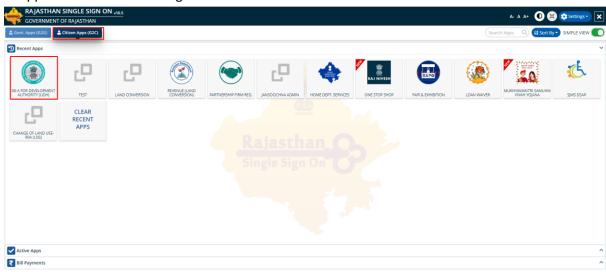
APPLICATION FOR PERMISSION of use of Agricultural Land for Non-Agricultural Purposes and Allotment (90-A) (UDH)

(Under Rajasthan Urban Areas (Permission for use of Agricultural Land for Non-Agricultural Purposes and Allotment) Rules, 2012)

1. Applicant sign-in (login) to RajSSO (<a href="https://sso.rajasthan.gov.in">https://sso.rajasthan.gov.in</a>) portal using his/ her SSOID as shown in figure below.

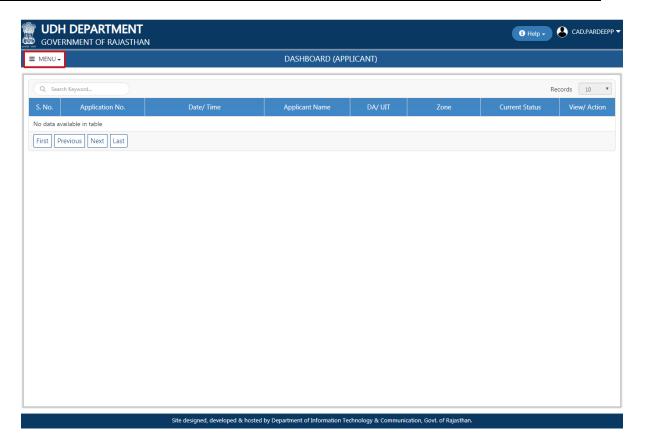


2. After successful sign-in (login), applicant selects "90-A FOR DA & UIT (UDH)" from the available list of applications as shown in figure below.

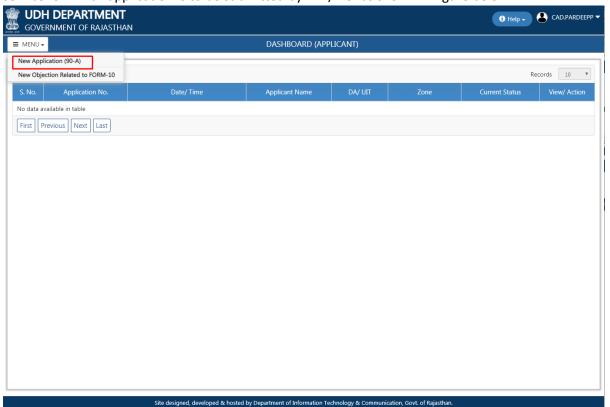


3. Applicant will see the following interface i.e. APPLICANT DASHBOARD where all the applications submitted by him/ her would be listed along with their present status.



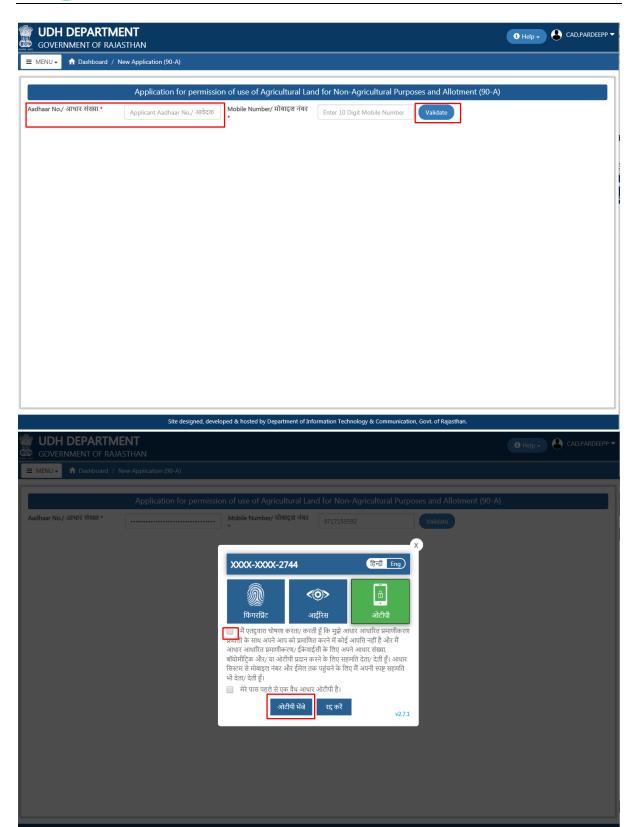


4. Applicant clicks on "SERVICES" on the left side on the menu-bar and then selects the appropriate service for which application is to be submitted by him/ her as shown in figure below.

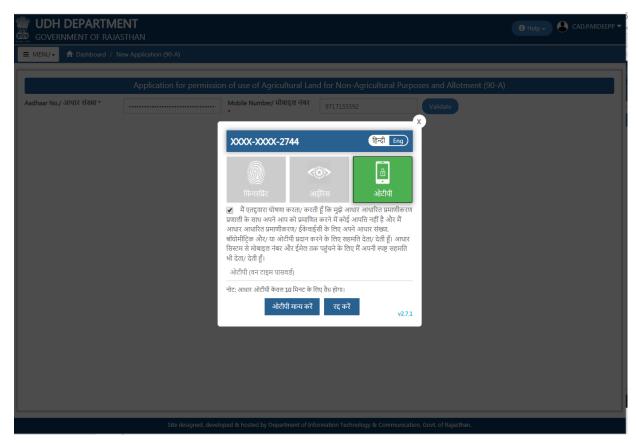


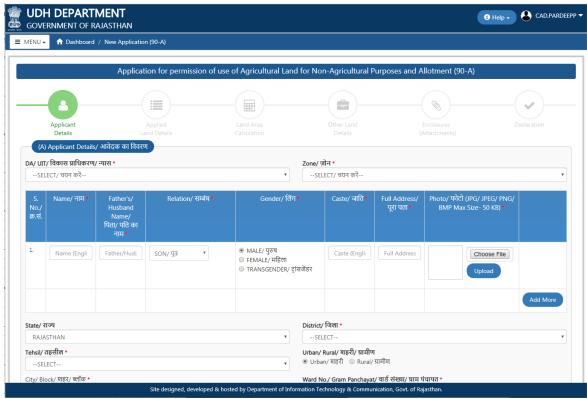
5. Applicant is presented with the self-explanatory and user-friendly Application Form as shown in the figure below wherein all the mandatory fields are marked with \*.



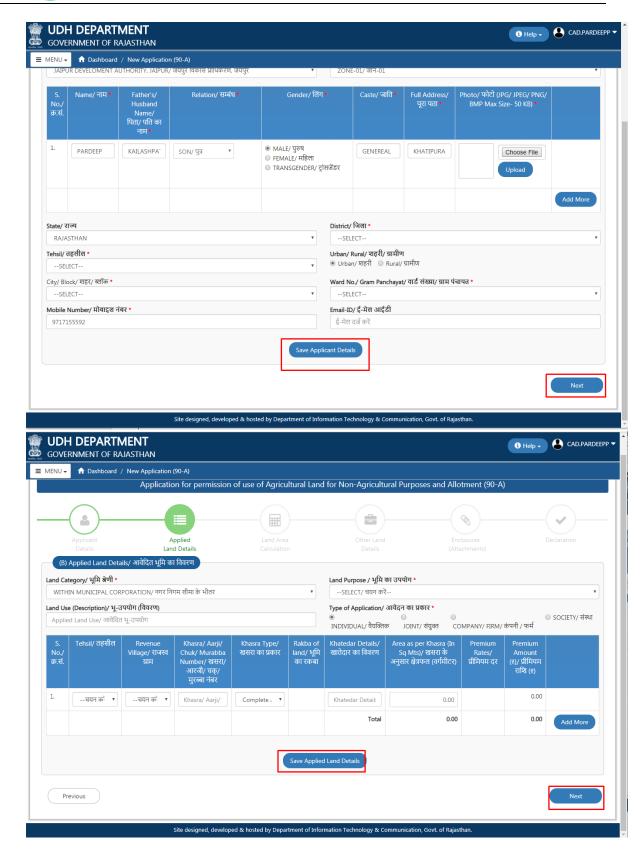




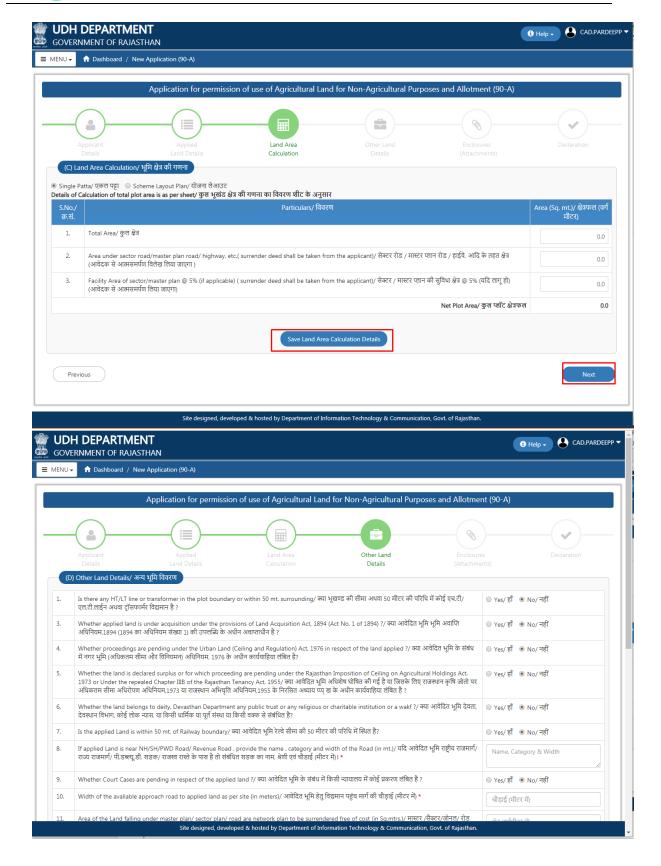




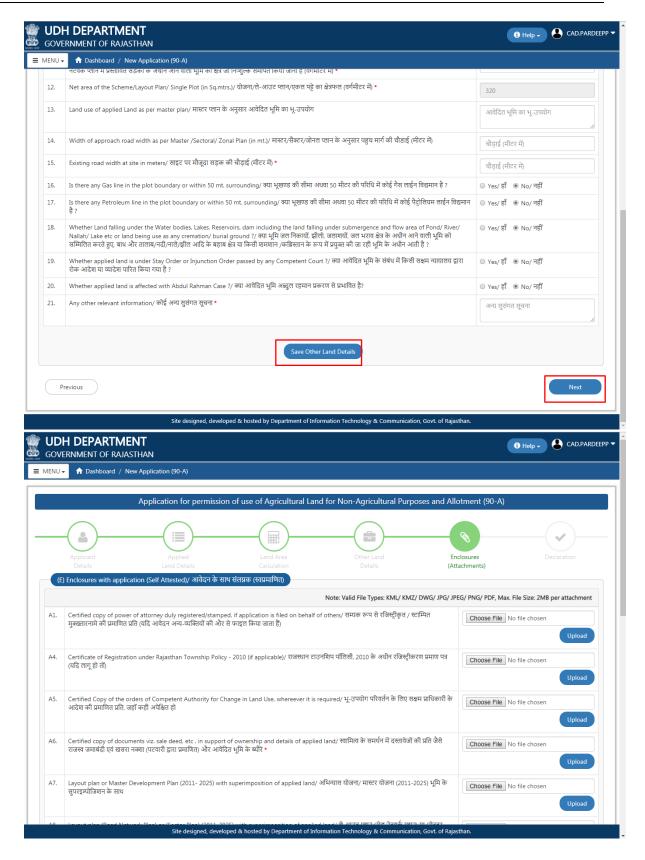




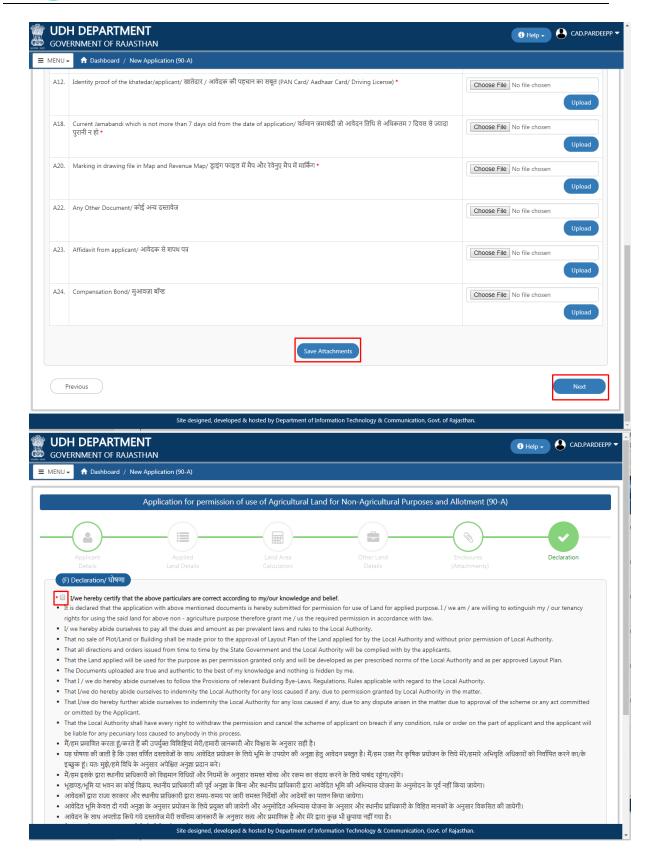




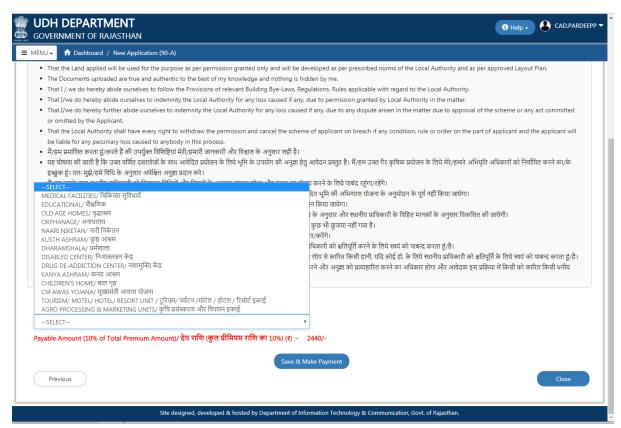




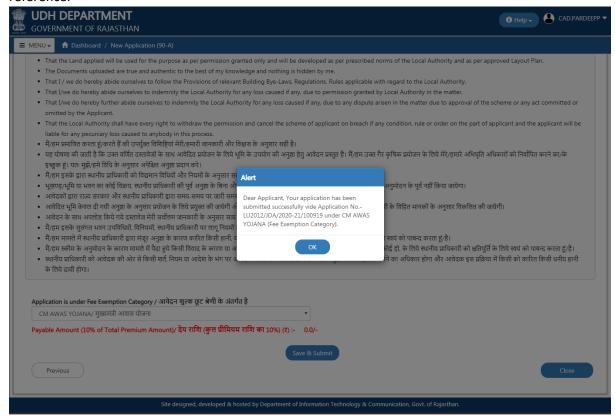






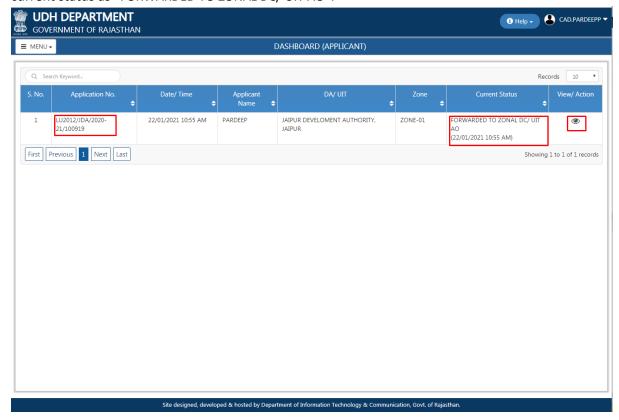


6. After Clicking the "SAVE & SUBMIT" as shown above, application is submitted and a confirmation message is displayed to the applicant as shown in the figure below. In addition to this, system also sends a confirmation message to the applicant using SMS/ Email which applicant can use for future reference.





7. Upon clicking the "OK" button as shown above, system redirects the applicant back to APPLICANT DASHBOARD wherein he/ she can now see the application submitted by him/ her along with its current status as "FORWARDED TO ZONAL DC/ UIT AO".



<u>Note</u>: - Applicant can click on the VIEW button (eye symbol on the right side) to see the application and other proceeding details till its disposal. The system also notifies the applicant in real-time using SMS and EMAIL about every action performed by any government officer on his/ her application.

**Thank You** 

#### **ONLINE APPLICATION DISPOSAL PROCEDURE**

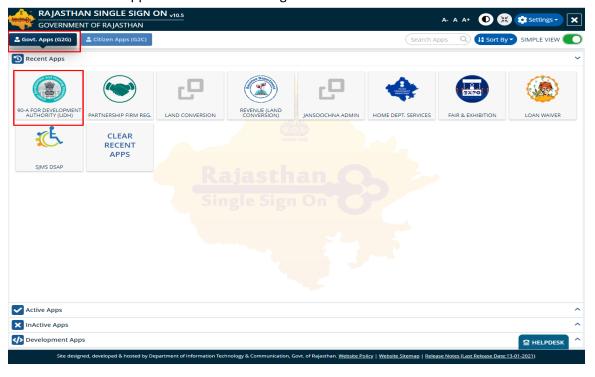
APPLICATION FOR PERMISSION of use of Agricultural Land for Non-Agricultural Purposes and Allotment (90-A) (UDH)

(Under Rajasthan Urban Areas (Permission for use of Agricultural Land for Non-Agricultural Purposes and Allotment) Rules, 2012)

8. Designated Officer ZONAL DC/ UIT AO sign-in (login) to RajSSO (<a href="https://sso.rajasthan.gov.in">https://sso.rajasthan.gov.in</a>) portal using his/ her SSOID as shown in figure below.

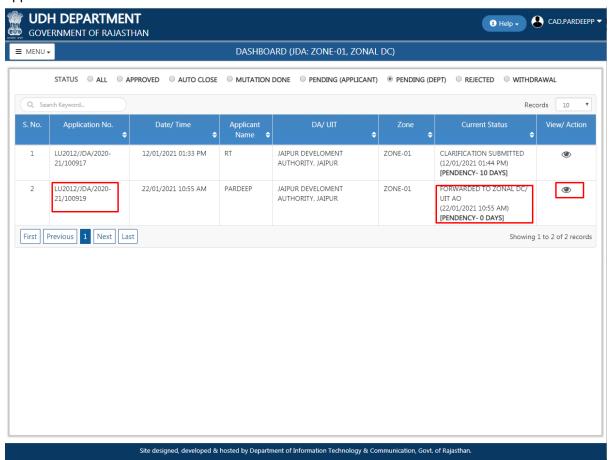


9. After successful sign-in (login), officer selects "90-A FOR DEVELOPMENT AUTHORITY (UDH)" from the available list of applications as shown in figure below.



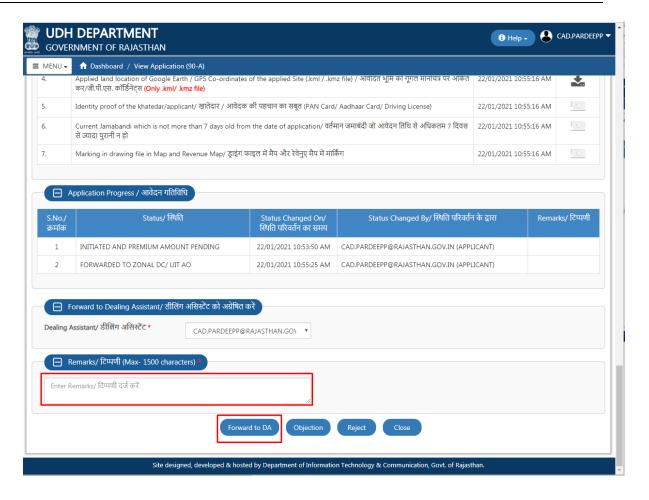


10. Officer will see the following interface i.e. "DASHBOARD ZONAL DC/ UIT AO" where all the applications pending for his/ her disposal would be listed. Officer clicks on the VIEW button (eye symbol) as highlighted in the figure below to access and review the application submitted by the applicant.



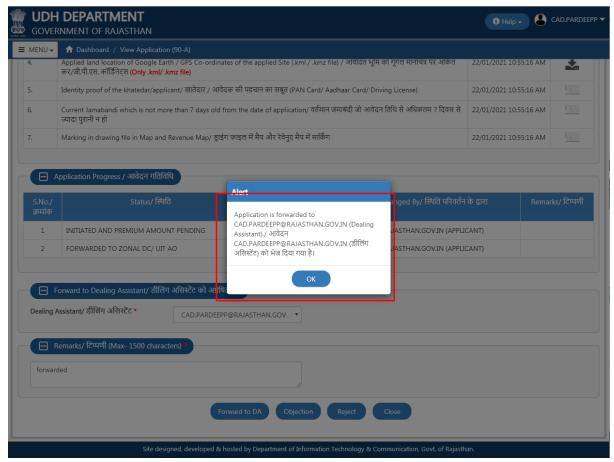
11. Officer thoroughly reviews the Application and forwards the application to DA (DEALING ASSTT.) by clicking the "Forward to DA" button as highlighted in the figure below. Alternatively, he/ she may OBJECT the application and return it back to the applicant along with valid reasons mentioned in REMARKS section as highlighted below.





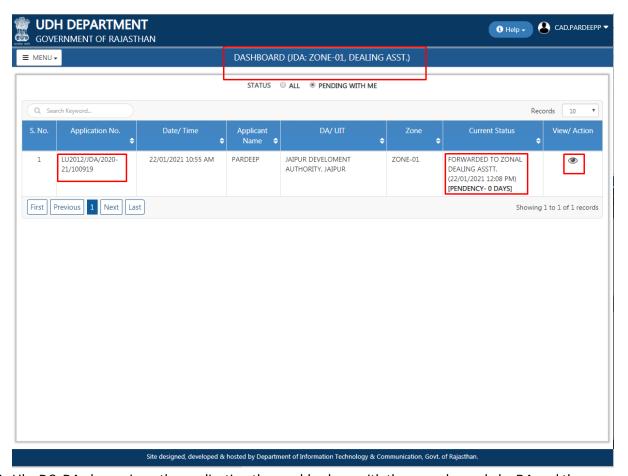
12. After confirmation, application is forwarded to DA (DEALING ASSTT.) and a confirmation message is presented to the ZONAL DC/ UIT AO as highlighted in the figure below. Application status is now updated as "PENDING WITH DA". Also, applicant is notified of this event through SMS and Email.





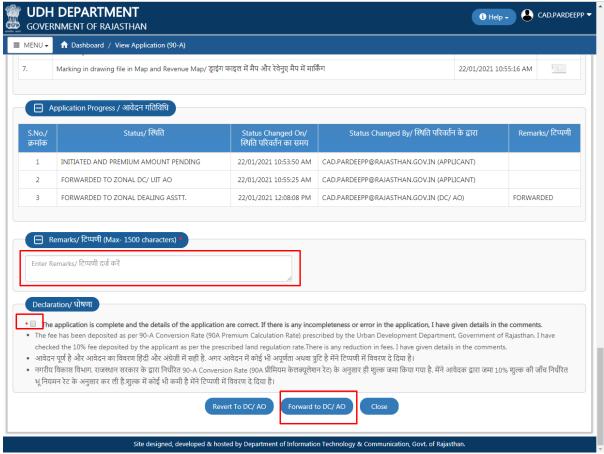
13. DA can select the status "PENDING WITH DA" as highlighted in the figure below to verify whether the application is forwarded to DA.





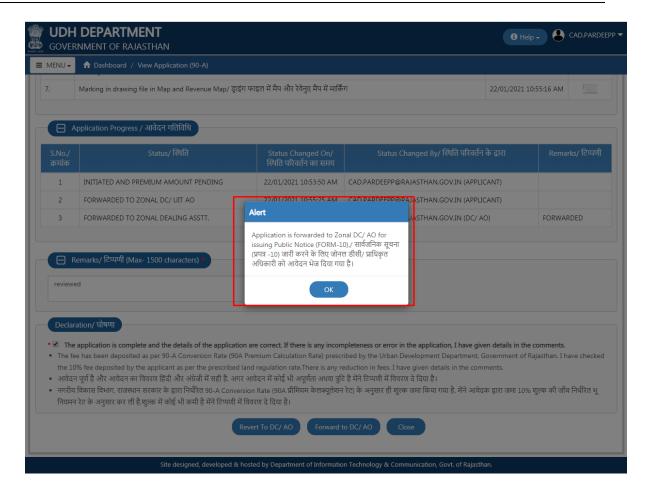
14. Like DC, DA also reviews the application thoroughly along with the remarks made by DA and then if found appropriate, forwards the application to ZONAL DC/ UIT AO by entering relevant REMARKS and then clicking the "FORWARD TO DC/ AO" button as highlighted in the figure below. In either of the cases, applicant is notified of this event through SMS and Email.





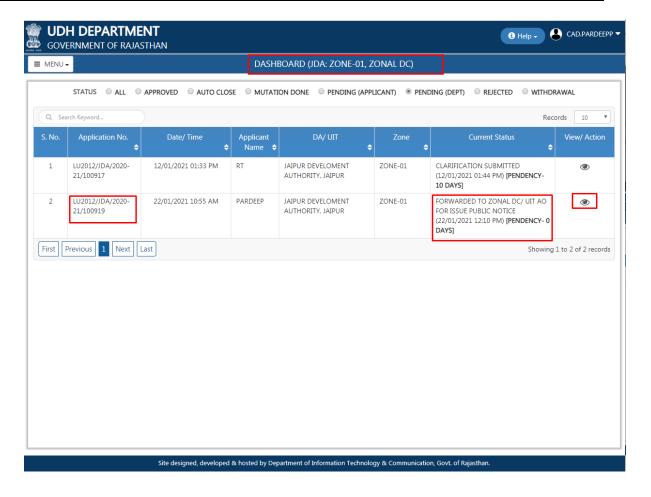
15. A confirmation message as highlighted in the figure below is presented to the DA indicating that application is forwarded to ZONAL DC/ UIT AO for further review and disposal. Applicant is notified of this event through SMS and Email.





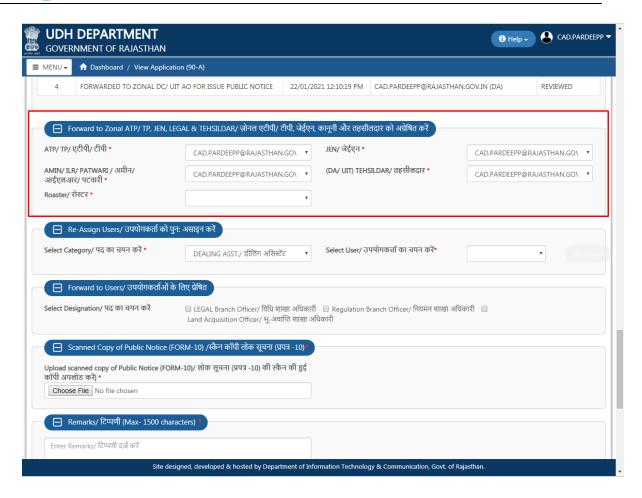
16. Zonal DC/ UIT AO log-in to the application and is presented with his/ her dashboard "ZONAL DC" wherein all the applications pending for his/ her disposal are displayed by default as shown in the figure below.





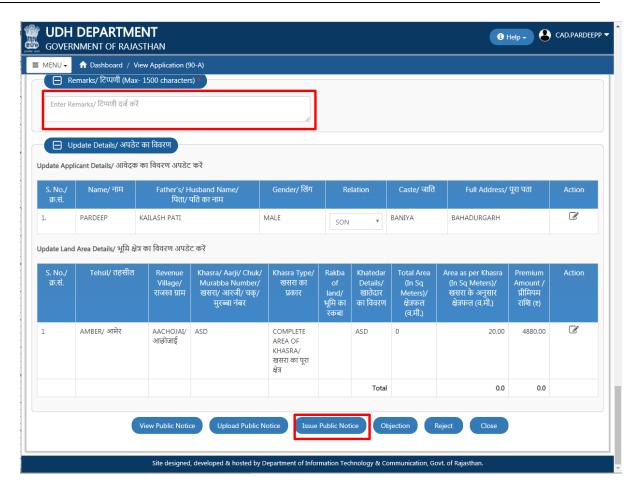
17. On click the eye icon to view the application and select the ATP/ JEN/ AMIN/ ZOANL TEHSILDAR to forward the application to submit their compliance.





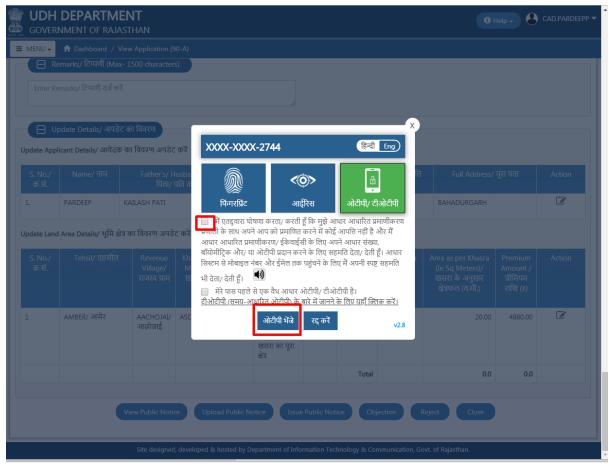
18. Zonal DC/ UIT AO click on "ISSUE PUBLIC NOTICE" button to issue Public Notice (FORM-10).





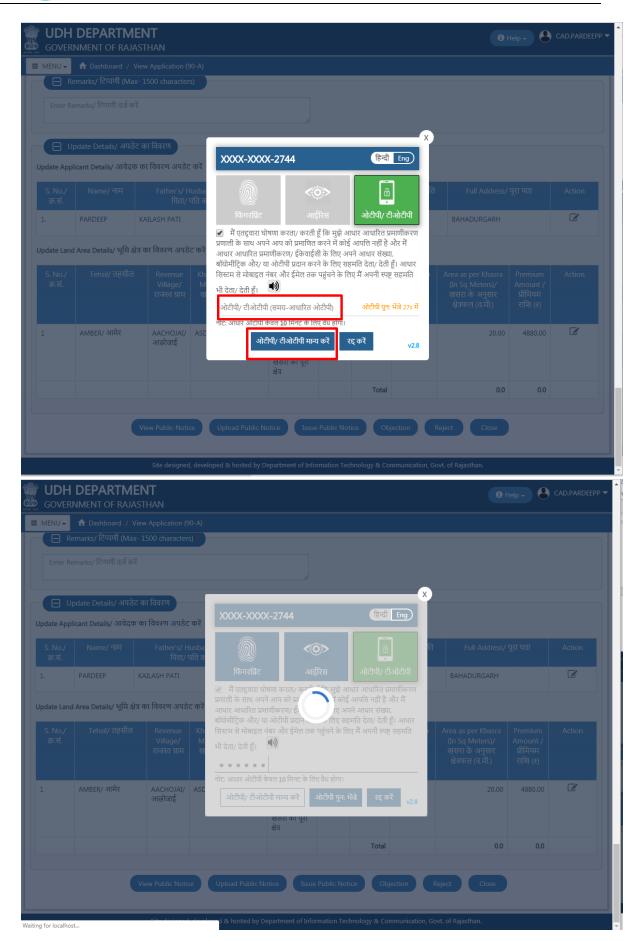
19. Upon clicking the "ISSUE PUBLIC NOTICE" button, system prompts another window as shown below wherein Aadhaar number is validated through OTP as below.





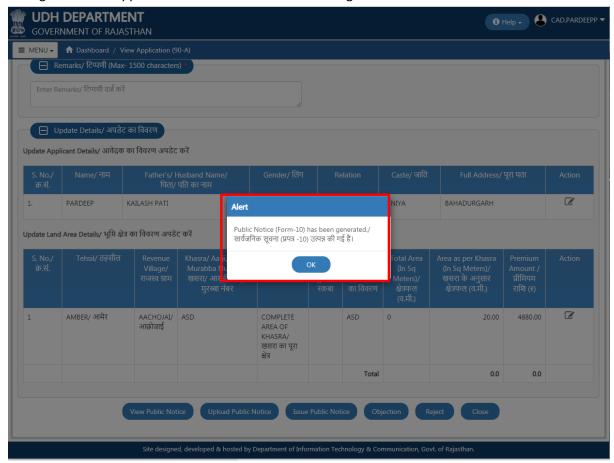
20. Upon clicking the "SEND OTP" to send the OTP to registered mobile number with Aadhaar.





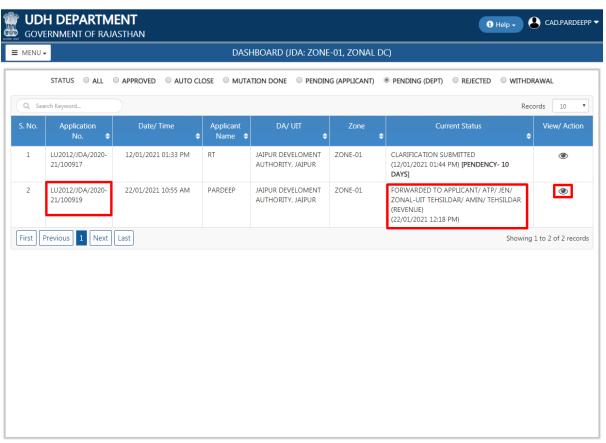


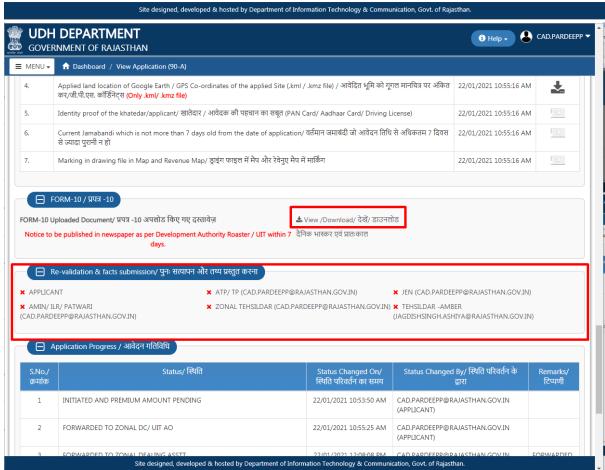
21. Once the OTP is successfully validated with UIDAI, digitally signed PUBLIC NOTICE is generated and issued by the system and a confirmation message is shown to ZONAL DC/ UIT AO as highlighted in the figure below. Applicant is notified of this event through SMS and Email.



22. On Click on eye icon to view the application and the stockholder's (ATP/ AMIN/ ZONAL TEHSILDAR/JEN/ REVENUE TEHSILDAR) pendency (cross sign) for their compliance submission as shown below.









# कार्यालय प्राधिकृत अधिकारी जोन-01 जयपुर विकास प्राधिकरण, जयपुर

क्रमांक: LU2012/JDA/2020-21/100919

दिनांक: 22/01/2021

# लोक सूचना

श्री PARDEEP पुत्र श्री KAILASH PATI जाति BANIYA निवासी BAHADURGARH

ने इस कार्यालय में नीचे उल्लिखित भूमि का **आवासीय** प्रयोजन के उपयोग हेतु ऐसी भूमि के अपने अभिधृति अधिकारी के निर्वापन के लिए आवेदन प्रस्तुत किया है, अर्थात:-

क्र. सं.	ग्राम तहसील व जिले का नाम	खातेदार का नाम	खसरा सं.	क्षेत्रफल (वर्ग मीटर)	क्षेत्रफल (हैक्टे.)
1.	आछोजाई, आमेर (जयपुर)	ASD	ASD	20	0.002
কুল					0.002

इसलिए, इसके द्वारा समस्त संबंधित व्यक्तियों को सूचित किया जाता है कि यदि किसी व्यक्ति को राजस्थान भू-राजस्व अधिनियम, 1956 की धारा 90-क औरा राजस्थान अभिधृति अधिनियम, 1955 की धारा 63 के अधीन पूर्वोक्त प्रयोजनों के लिए भूमि के उपयोग हेतु अनुज्ञा प्रदान करने और अभिधृति अधिकारों के निर्वापन पर कोई आक्षेप है तो वह इस नोटिस के प्रकाशन के 7 दिन के भीतर-भीतर अपनी एसएसओ आईडी से लॉग इन कर 90-A For Development Authority (UDH) आईकॉन पर जाकर समर्थक दस्तावेज को अपलोड कर अपना आक्षेप दर्ज कर सकते है।

उपर्युक्त नियम समय के भीतर-भीतर किसी आक्षेप के अभाव में यह समझा जायेगा कि किसी को आक्षेप नहीं है और तद्नुसार मामले का निपटारा किया जावेगा।

यह सूचना मेरे हस्ताक्षर और मुहर के अधीन आज 22-01-2021 को जारी की गयी।

प्राधिकृत अधिकारी जोन-01 जयपुर विकास प्राधिकरण, जयपुर



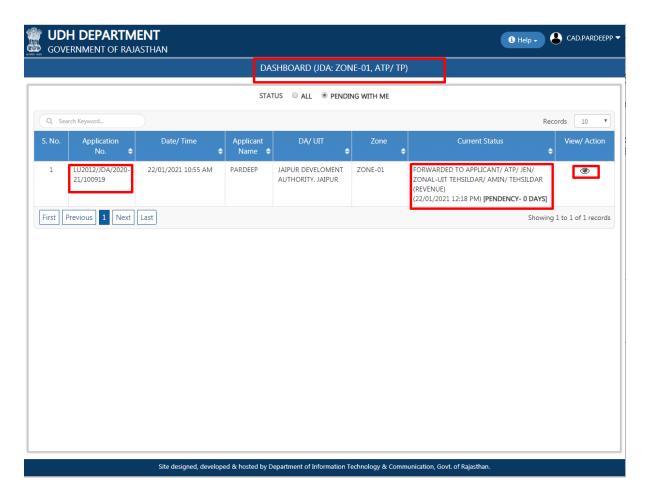
Signature yalid

Digitally Signed by Parreep Poddar Designation (DC/ ) Date: 2021. 48:12 IST

Reason: Approved Location: Bahadwgarh

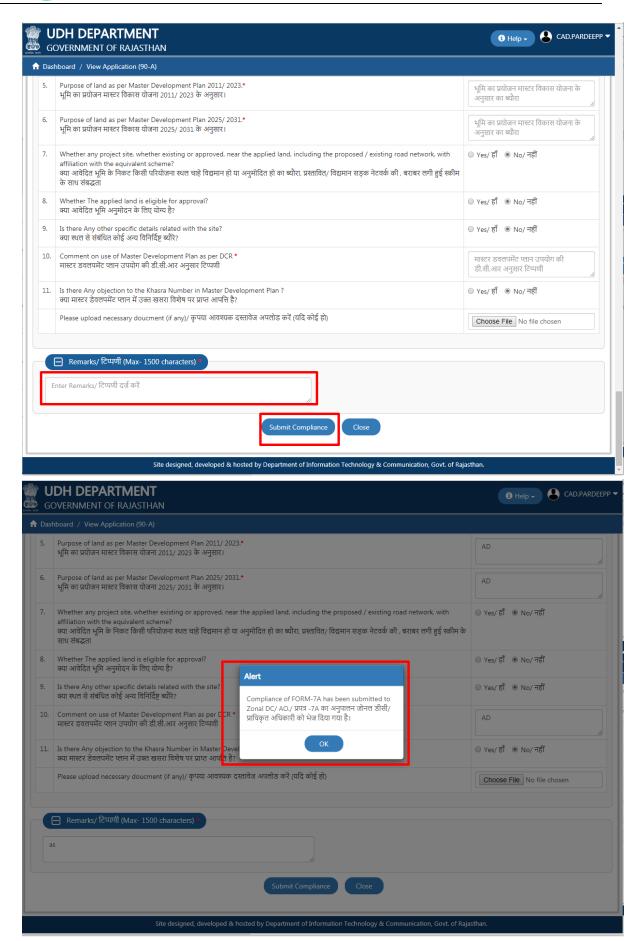


23. ATP/TP log-in to the application and is presented with his/ her dashboard "DASHBOARD ATP/ TP" wherein all the applications pending for his/ her disposal are displayed by default as shown in the figure below.

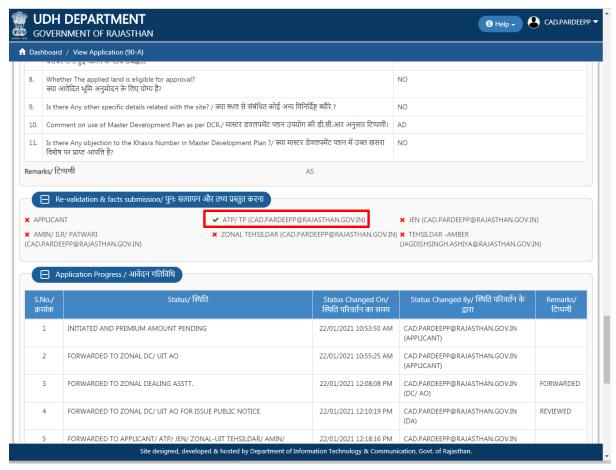


24. On click on eye icon to view the application and submit the details as their Compliance.



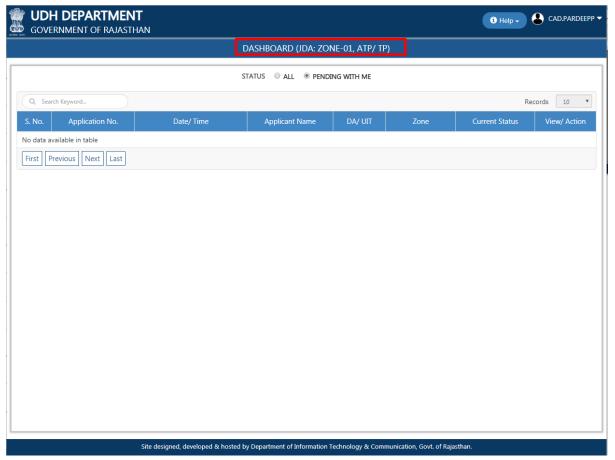






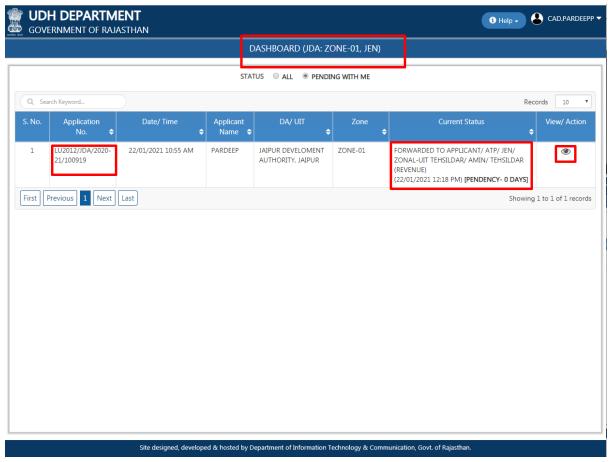
25. Application is removed from the ATP/ TP pendency as shown in the figure below.





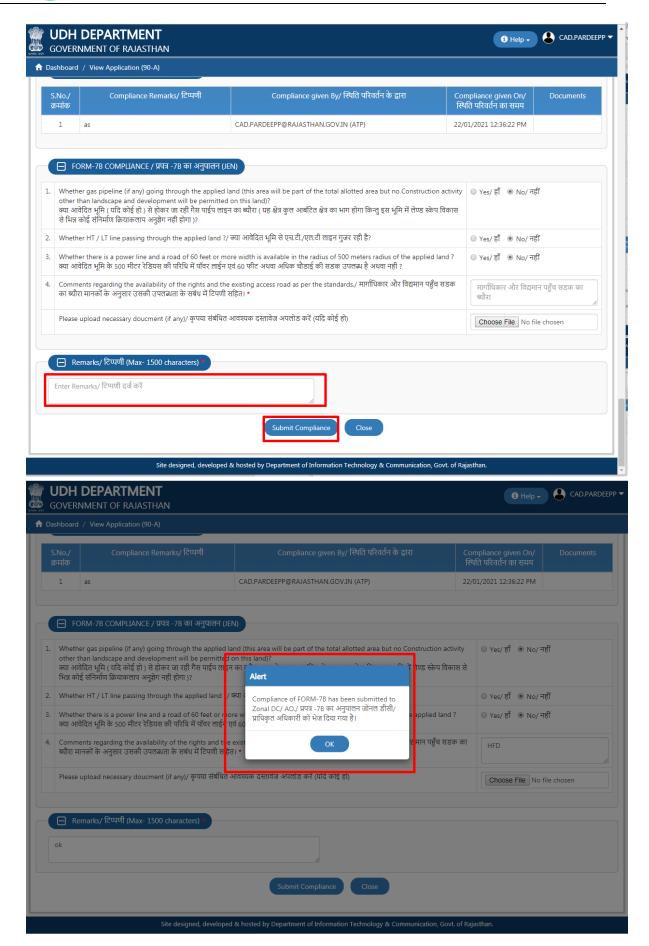
26. In the same way JEN log-in to the application and is presented with his/ her dashboard "DASHBOARD JEN" wherein all the applications pending for his/ her disposal are displayed by default as shown in the figure below.



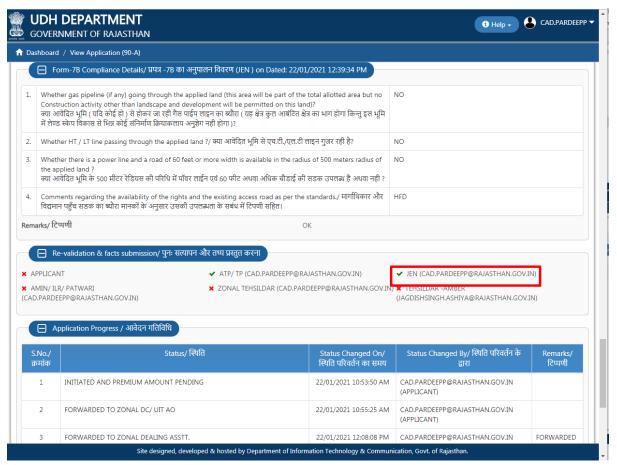


27. On click on eye icon to view the application and submit the details as their Compliance.



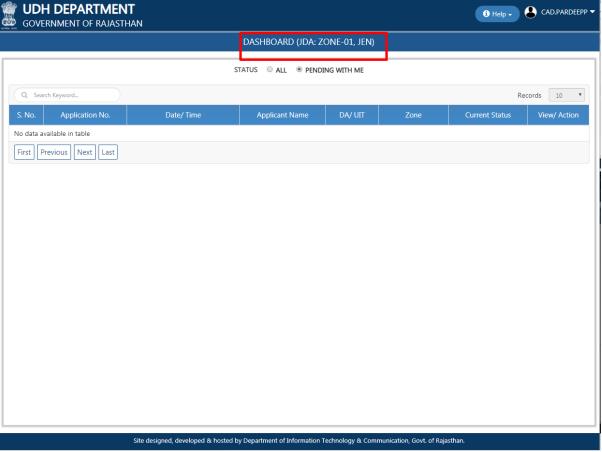






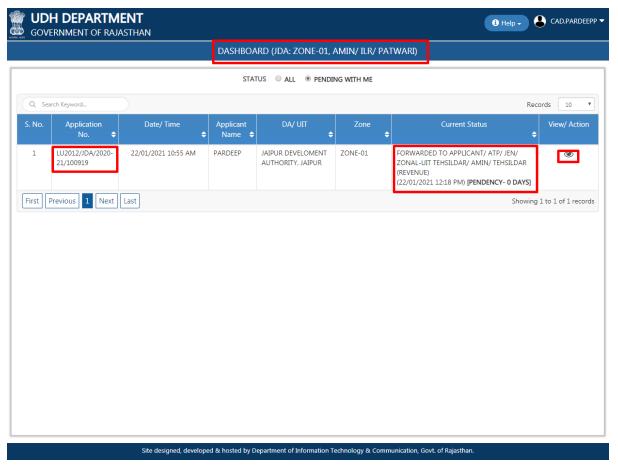
28. Application is removed from the JEN pendency as shown in the figure below.





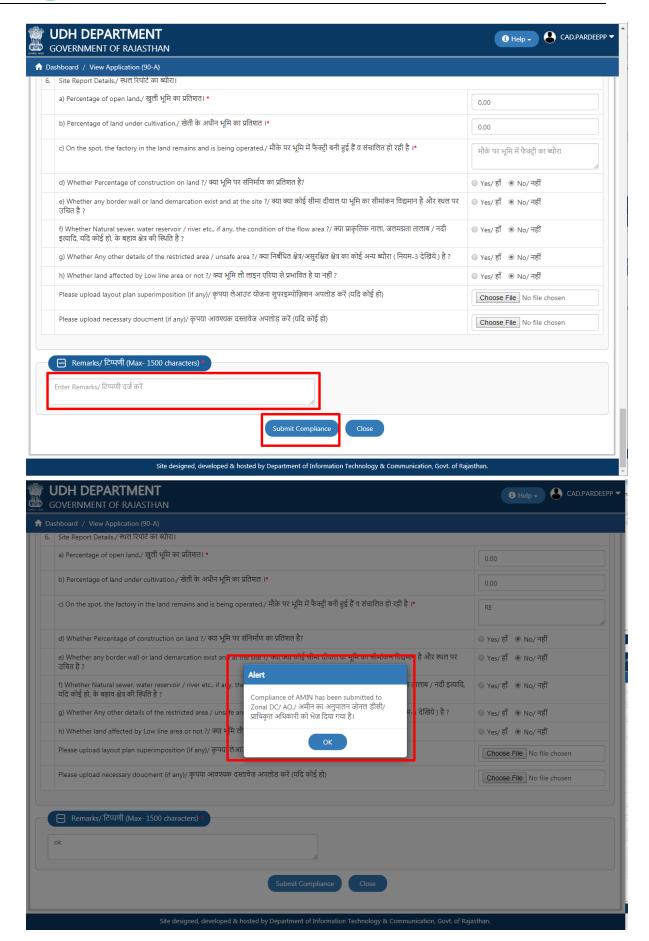
29. In the same way AMIN log-in to the application and is presented with his/ her dashboard "DASHBOARD AMIN" wherein all the applications pending for his/ her disposal are displayed by default as shown in the figure below.



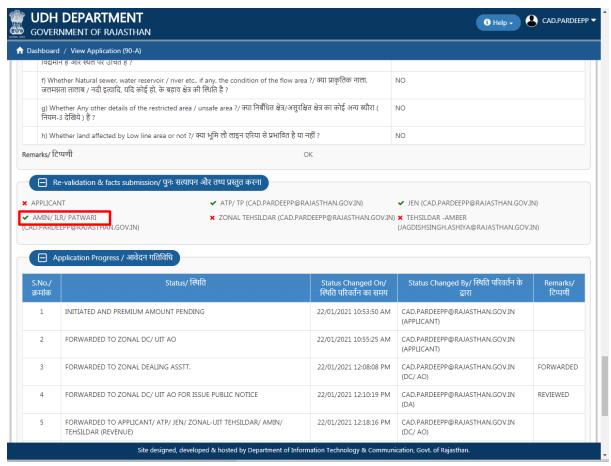


30. On click on eye icon to view the application and submit the details as their Compliance.



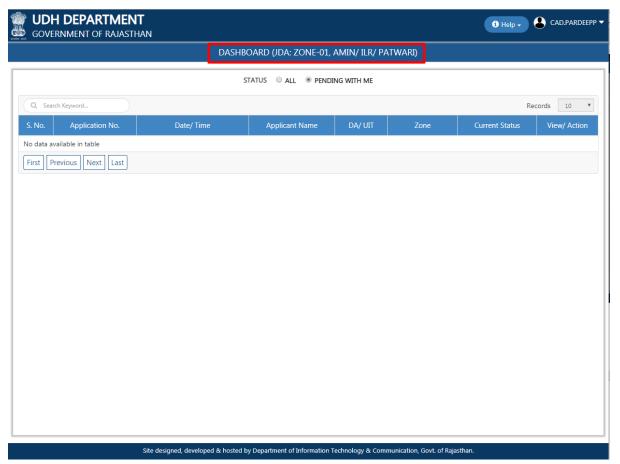






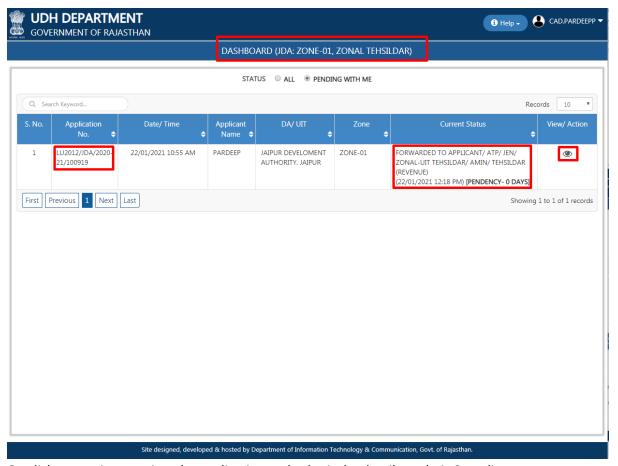
31. Application is removed from the AMIN pendency as shown in the figure below.





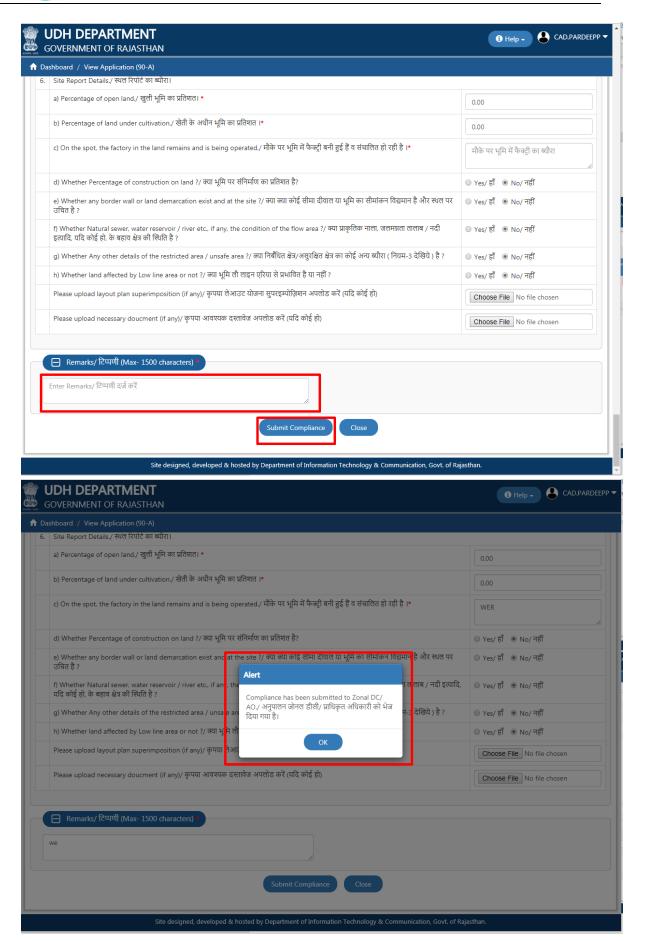
32. In the same way ZONAL TEHSILDAR log-in to the application and is presented with his/ her dashboard "DASHBOARD ZONAL TEHSILDAR" wherein all the applications pending for his/ her disposal are displayed by default as shown in the figure below.



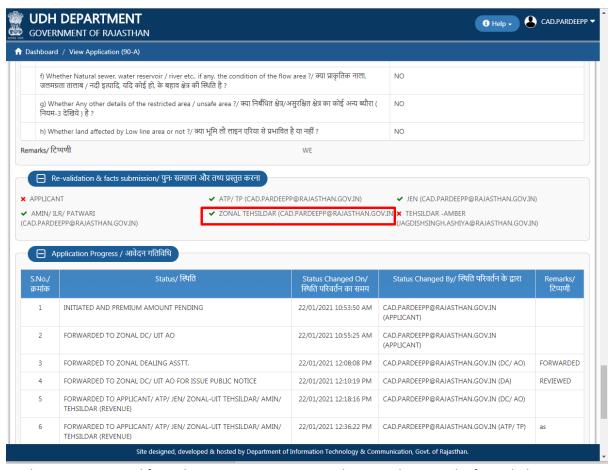


33. On click on eye icon to view the application and submit the details as their Compliance.



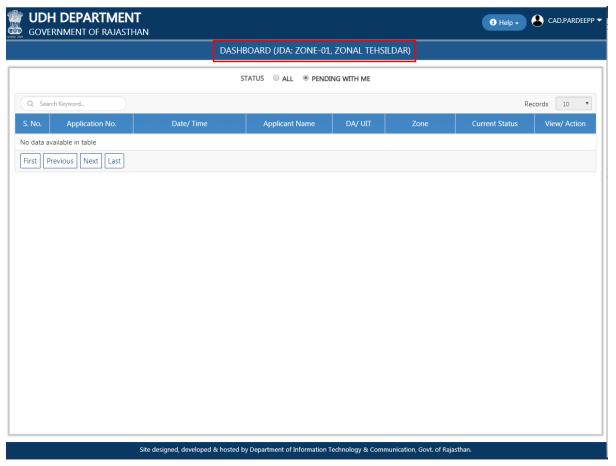






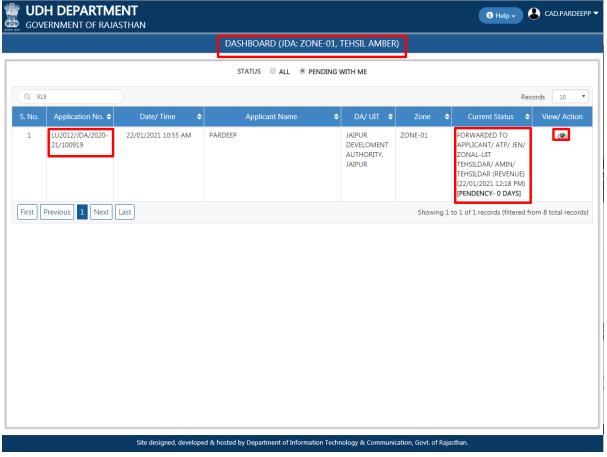
34. Application is removed from the ZONAL TEHSILDAR pendency as shown in the figure below.





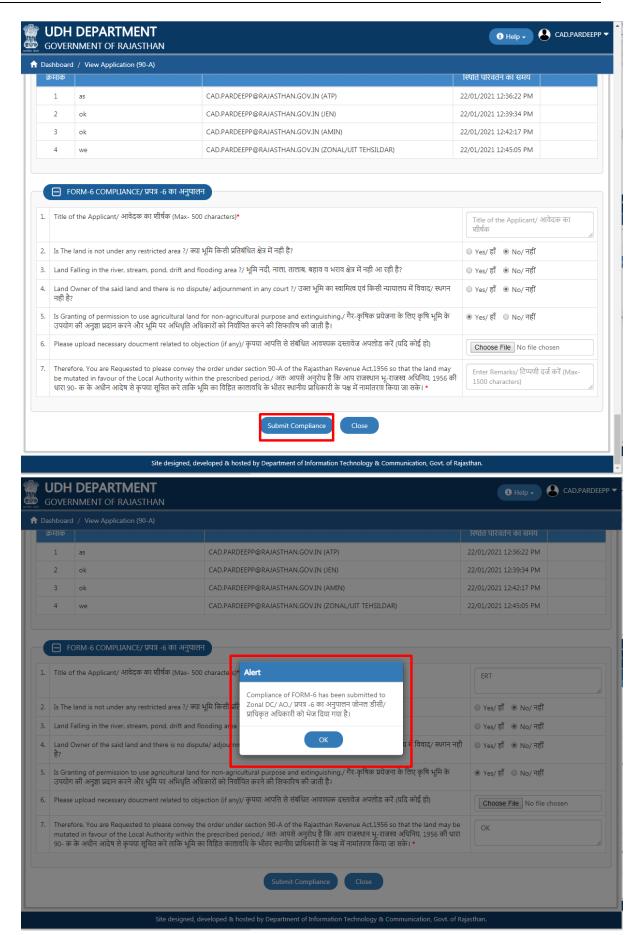
35. In the same way REVENUE TEHSILDAR log-in to the application and is presented with his/ her dashboard "DASHBOARD REVENUE TEHSILDAR" wherein all the applications pending for his/ her disposal are displayed by default as shown in the figure below.



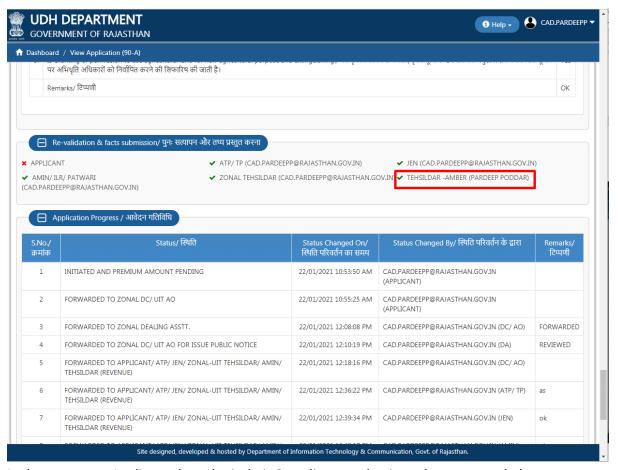


36. On click on eye icon to view the application and submit the details as their Compliance.



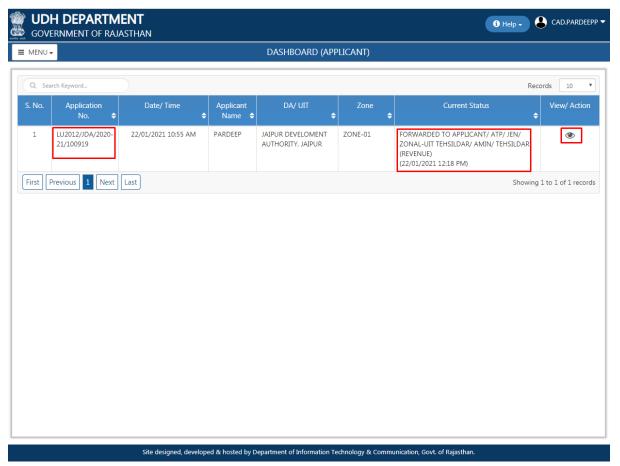






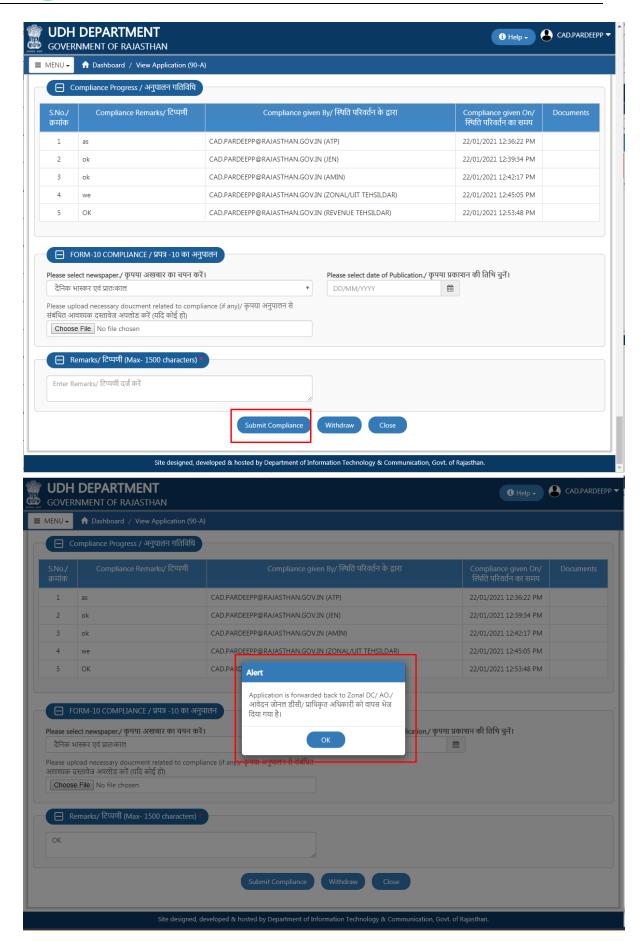
37. In the same way, Applicant also submit their Compliance on log-in to the system as below.





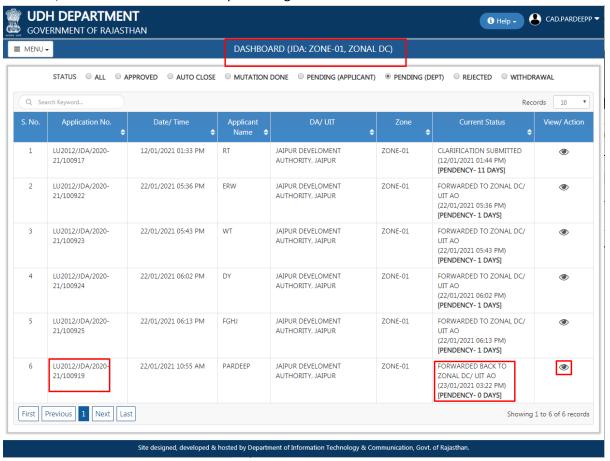
38. On click eye icon to view the application and submit their Compliance.





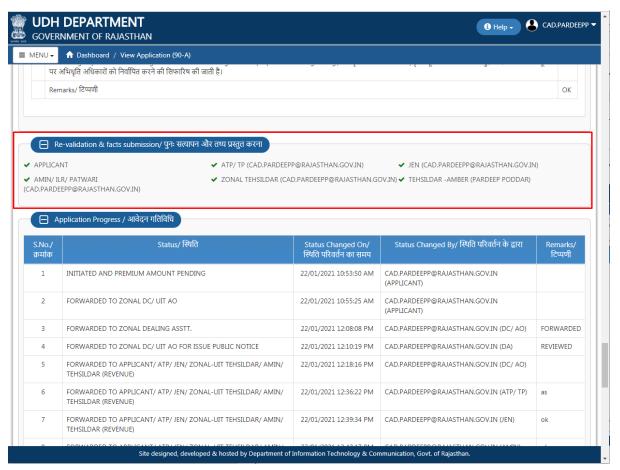


39. Once all the stakeholders submit their Compliance along with Applicant, Application moved to the Zonal DC/ UIT AO account for further processing.



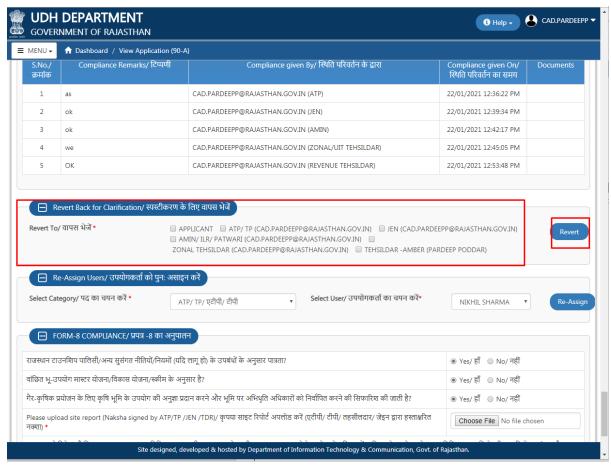
40. On Click on eye icon to view the application & check the stockholder's compliance as below.





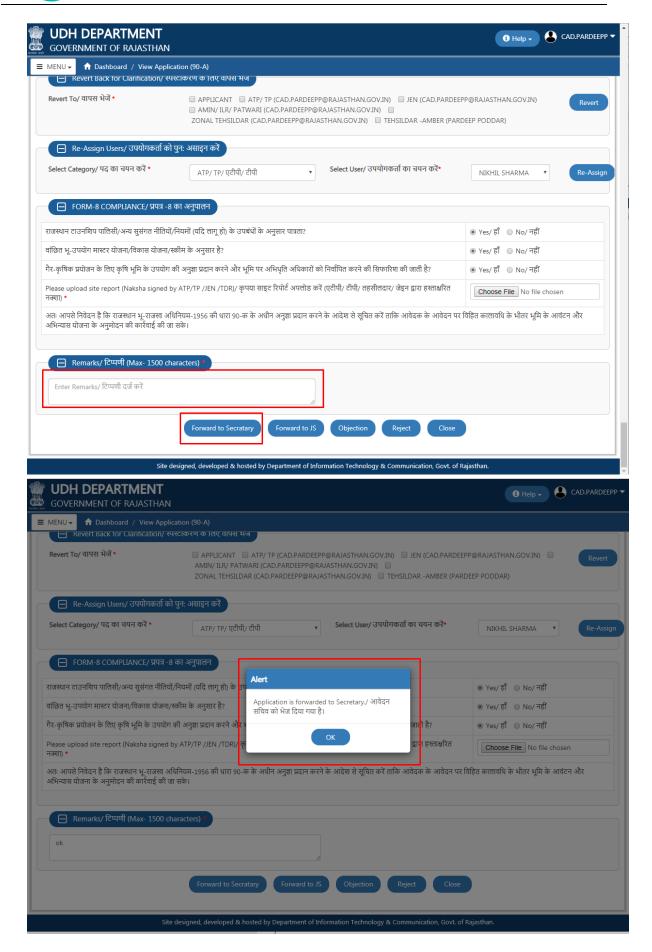
Zonal DC/ UIT AO can click on revert button on selecting any stockholders asking for submission of new Compliance as below.





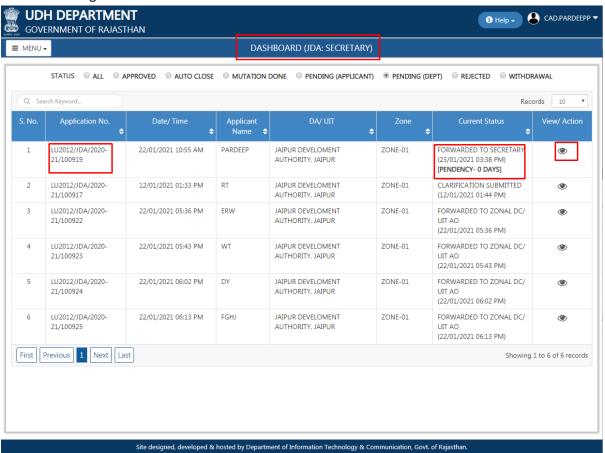
If found ok, click on "FORWARD TO SECRETARY" button along with REMARKS for further processing the application as below.





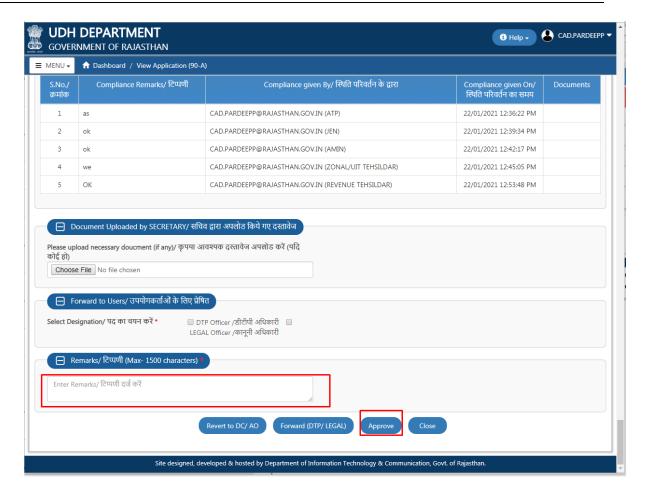


41. SECRETARY log-in to the application and is presented with his/ her dashboard "DASHBOARD SECRETARY" wherein all the applications pending for his/ her disposal are displayed by default as shown in the figure below.



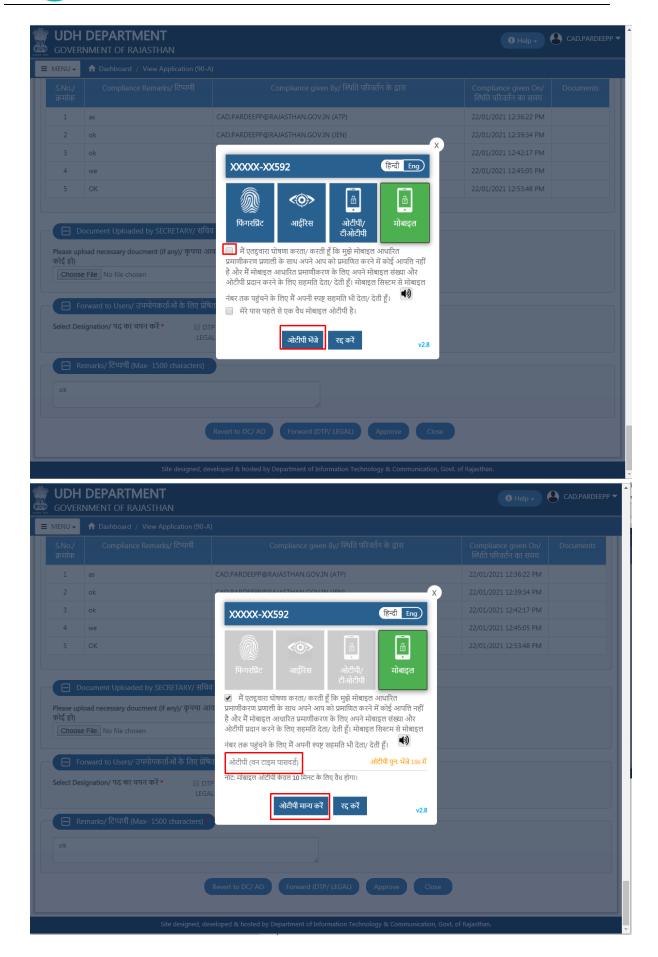
42. SECRETARY thoroughly reviews the Application and if all OK then forwards the application to ZONAL DC/ UIT AO by clicking the "APPROVE" button as highlighted in the figure below. Alternatively, he/she may FORWARD TO DTP/ LEGAL the application with valid reasons mentioned in REMARKS section as highlighted below.



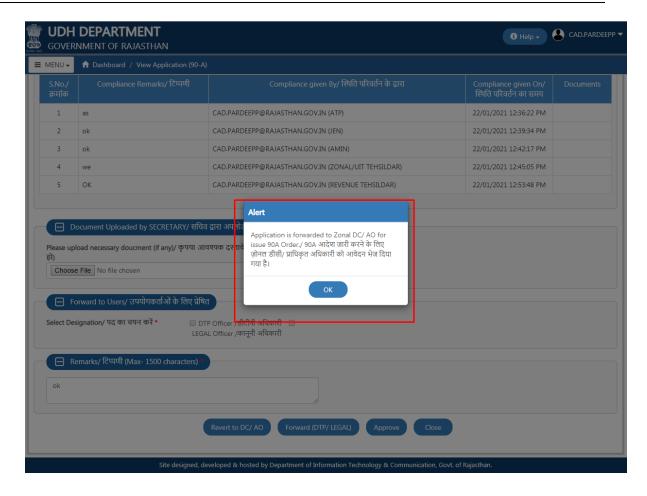


43. On click on APPROVE Button Application is forward to ZONAL DC/ UIT AO for further processing with validating AADHAR OTP as below.



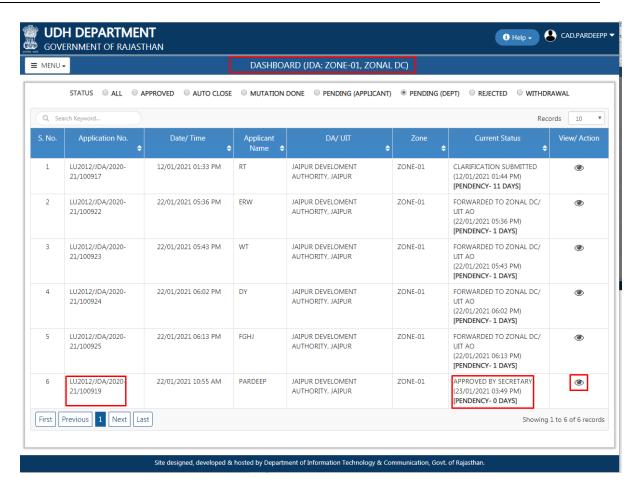






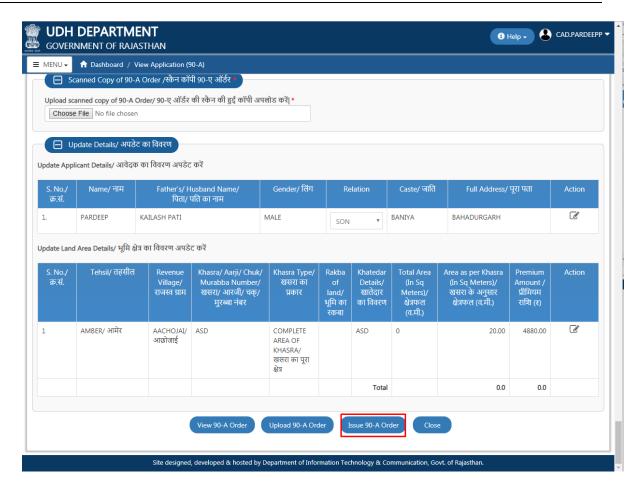
44. Once Approved by the SECRETARY, ZONAL DC/ UIT AO log-in to the system for further processing the application.





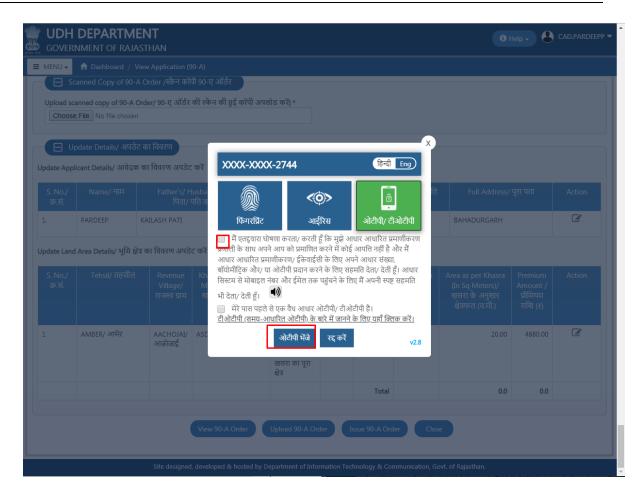
45. On view the application clicks on "ISSUE 90-A ORDER" button to Issue Order for permission of Conversion of Agricultural Land for Non Agricultural purposes & Allotment 90-A (UDH).





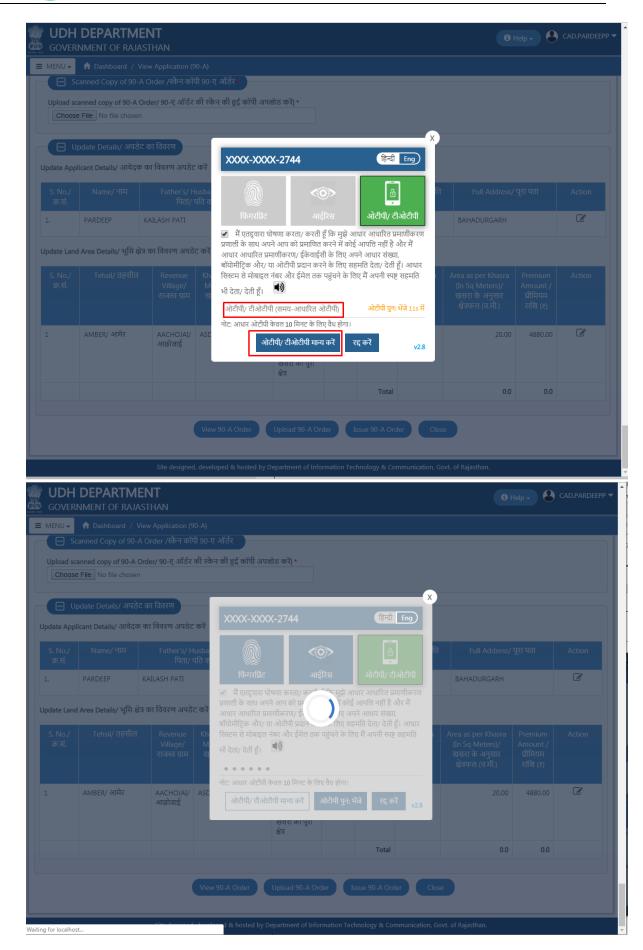
46. ZONAL DC/ UIT AO is re-directed to the AADHAAR AUTHENTICATION (OTP) window as shown below wherein system obtains the consent of ZONAL DC/ UIT AO for AADHAAR AUTHENTICATION (OTP based) by clicking the first checkbox (ticking) and then JD clicks the "SEND OTP" button as shown below to receive the OTP from UIDAI on his/ her AADHAAR registered mobile number.





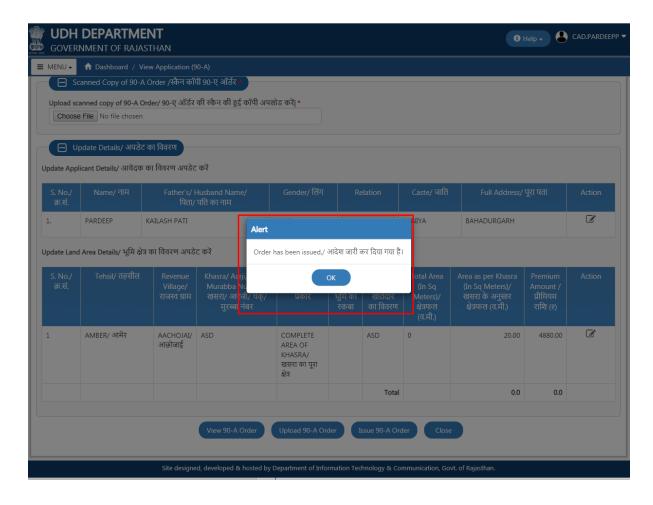
47. ZONAL DC/ UIT AO enters the OTP received from UIDAI on his/ her registered mobile number and then clicks on the "VERIFY OTP" button as shown in the figure below.





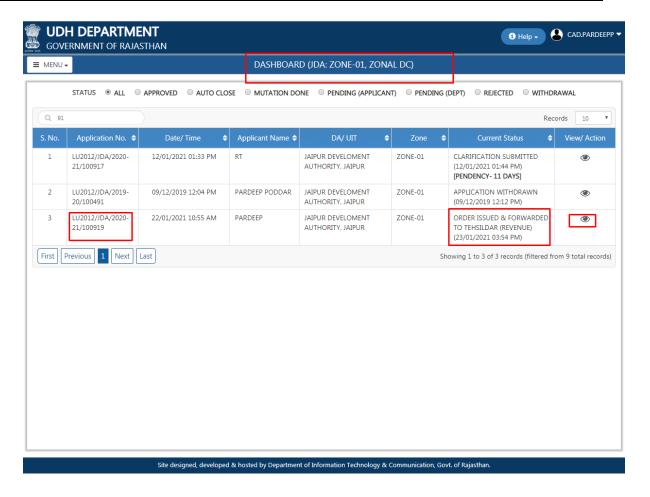


48. Once the OTP is successfully validated with UIDAI, digitally signed PERMISSION LETTER (CERTIFICATE) is generated and issued by the system and a confirmation message is shown to JD as highlighted in the figure below. Applicant is notified of this event through SMS and Email.



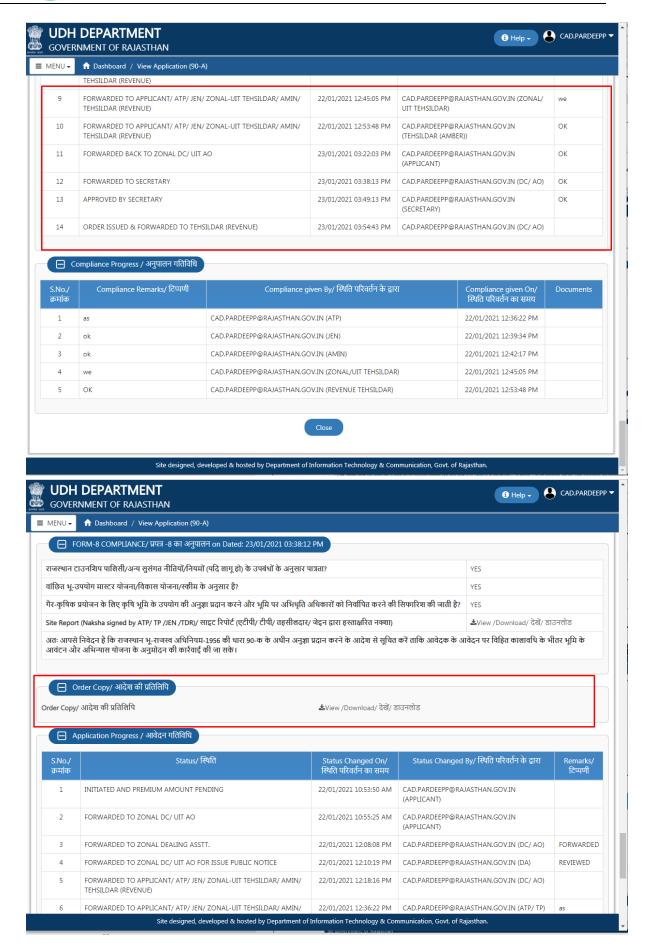
49. Application status is now updated as "CERTIFICATE ISSUED" as highlighted in the figure below.





50. APPLICANT and other stakeholders can now open (VIEW) the respective application and scroll down to see the digitally signed certificate/ letter issued by the system to the applicant.









#### जयपुर विकास प्राधिकरण, जयपुर (जोन–01) राजस्थान सरकार



क्रमांकः LU2012/JDA/2020-21/100919

दिनांकः 23/01/2021

विषयः — राजस्थान भू-राजस्व अधिनियम, 1956 की धारा 90-क के अधीन कृषि भूमि का गैर-कृषिक प्रयोजन के लिए उपयोग हेतु अनुज्ञा प्रदान करने।

#### आदेश

मामले के संक्षिप्त तथ्य निम्नानुसार है :

श्री PARDEEP पुत्र श्री KAILASH PATI जाति BANIYA निवासी BAHADURGARH

 ऊपर नामित आयदेक ने राजस्थान भू-राजस्य अधिनियम 1956 की धारा 90-क के अधीन भूमि का आवासीय प्रयोजन के लिए उपयोग हेतु अनुज्ञा देने के लिए आयदेन किया है:

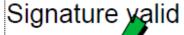
क्र.सं.	ग्राम तहसील व जिले का नाम	खातेदार का नाम	खसरा सं.	क्षेत्रफल (वर्ग मीटर)	क्षेत्रफल (हैक्टे.)
1.	आछोजाई, आमेर (जयपुर)	ASD	ASD	20	0.002
<u>কু</u> ল					0.002

- आवेदक ने आवेदन के साथ नवीनतम प्रमाणित जमाबंदी की प्रति, राजस्य खसरा अनुरेख, सम्यक् रूप से अनुप्रमाणित स्रतिपूर्ति बंधपत्र और शपथपत्र, की -मैप, अभिन्यास योजना, सर्वेक्षण नक्शा और अन्य सुसंगत दस्तायेज प्रस्तुत किये हैं।
- 3. यह कि मैने आयेदक द्वारा प्रस्तुत आयेदन और दस्तावेजो / कथनों का परीक्षण कर लिया है। मैने संबंधित तहसीलदार की रिपोर्ट और स्थानीय प्राधिकारी की सहमति रिपोर्ट का परीक्षण कर लिया है। मेरी यह राय है कि आयेदित भूमि का गैर—कृषिक प्रयोजन के लिए वांछित उपयोग मास्टर योजना / विकास योजना / स्कीम के अनुरूप है और आयेदक के आयेदन को, राजस्थान भू—राजस्य अधिनियम, 1958 की धारा 90—क और राजस्थान अमिधृति अधिनियम की धारा 63 को तद्धीन बनाये गये नियमों के उपबंधों के अनुसार ऐसी भूमि पर अमिधृति अधिकार निर्वापित करके भूमि का **आवासीय** प्रयोजन के लिए उपयोग करने हेतु अनुज्ञा प्रदान करने के लिए स्वीकार किया जा सकता है।
- 4. अतः अब इसके द्वारा आदेश दिया जाता है कि उपरोक्त भूमि पर आवेदक के अभिधृति अधिकारों को उक्त भूमि का आवासीय प्रयोजन के लिए उपयोग करने हेतु निर्वापित किया जावेगा और इस आदेश की तारीख से उक्त भूमि को, उक्त भूमि का आवेदक/आवेदक द्वारा नाम निर्दिष्ट व्यवितयों को, उक्त स्थानीय प्राधिकारी द्वारा लागू विधि, नियमों, विनियमों या उप–विधि के अनुसार आवंटन के लिए स्थानीय प्राधिकारी के व्ययनाधीन रखा गया समझा जायेगा।
- 5. आवेदक द्वारा उस भूमि को, जिसके लिए यह अनुन्ना दी गयी है, यथाविहित प्रीमियम, नगरीय निर्धारण के साथ ही विनिर्दिष्ट अन्य प्रभारों के निक्षेप और सुसंगति विधि के अधीन अभिन्यास योजना के अनुमोदन के पश्चात, स्थानीय प्राधिकारी द्वारा सम्यक् आवंदन किये जाने के पश्चात ही गैर-कृषिक प्रयोजन के लिए उपयोग में लिया जावेगा।
- 6. इन विनियमों के अधीन विष्ठित और स्थानीय प्राधिकारी द्वारा सुसंगत विधि के अनुसार अधिरोपित निबंधनों और शर्तों की आवेदक द्वारा पालना की जावेगी।

यह आदेश अधोहस्ताक्षरी के हस्ताक्षर और मुहर के अधीन आज दिनांक 23-01-2021 को पारित किया गया है।

प्राधिकृत अधिकारी (जोन-01) जयपुर विकास प्राधिकरण, जयपुर



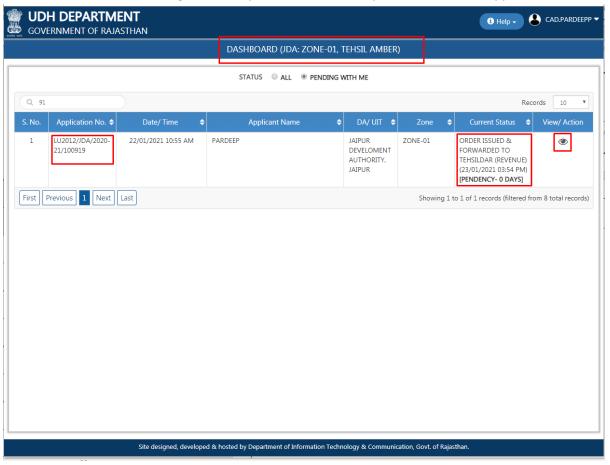


Digitally Signed by Part eep Poddar Designation OC/ AO Date: 2021.01.23,10 24:41 IST

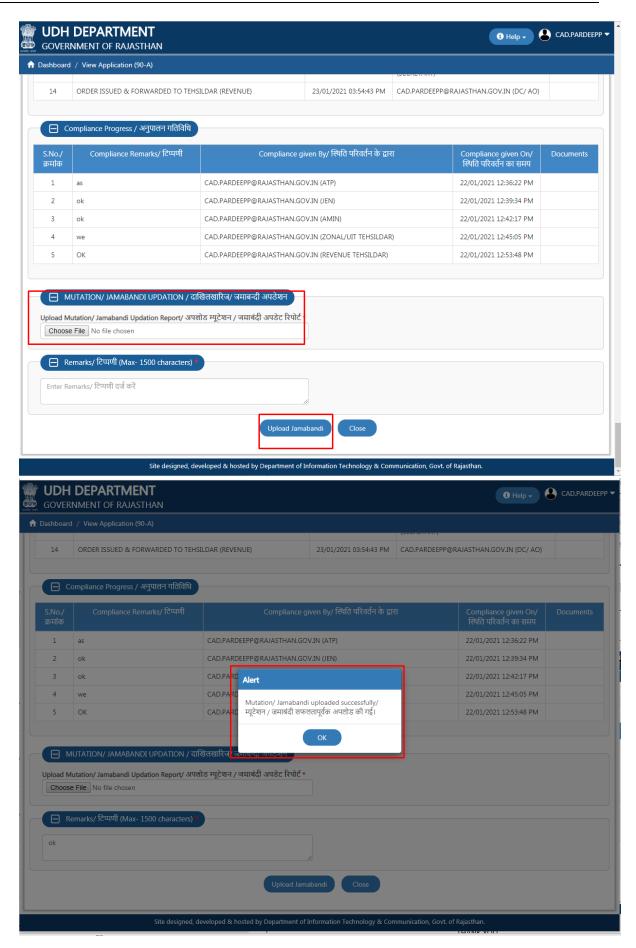
Reason: Approved Location: Bahadwgarh



51. After Order Issued, Application is Forwarded to REVENUE TEHSILDAR for Mutation Uploading. Now REVENUE TEHSILDAR Log-in to the system and click on eye icon to view the application

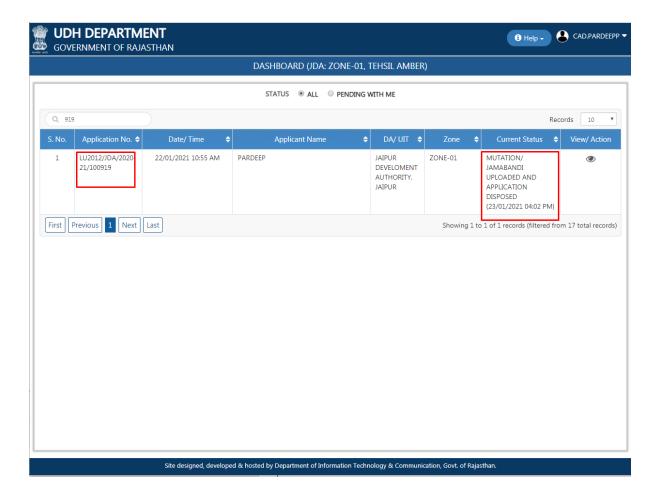








#### 52. Status has been updated on dashboard as



THANK YOU